

THE OXFORD DENTAL COLLEGE (Recognized by the Govt. of Karnataka, Affiliated to Rajiv Gandhi University of Health Sciences, Karnataka & Marp; Recognised by Dental Council of India, New Delhi) Bommanahalli, Hosur Road, Bangalore – 560 068. Ph: 080-61754680 Fax : 080 – 61754693E-mail:deandirectortodc@gmail.com Website: www.theoxford.edu

Formation of Committees & IQAC

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Dean and Director The Oxford Dental College, Bommnahaili Hosur Road Bengaluru - 560 068



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Ref No:TODC/039-A/2020-21

Date:07.07.2020

Proceedings of the Principal and Chairperson IQAC Order

By the direction of the Governing body, undersigned is pleased to reconstitute Internal Quality Assurance Cell (IQAC) for the 2020-21, the cell shall report the work and activities of the cell once in three months, minimum four times in an academic year to the Governing body. These orders will come in to force from the day of issue of orders and they will be on same until further orders are issued. Following is the constitution of IQAC

| SI No. | Name of Member | Designation | Role |
|--------|---------------------|--|---|
| ı . | Dr A R Pradeep Raju | Principal | Chairperson |
| 2 | Mr Shivabasavaiah | Director - Skill Development Center | Member - Management Representative |
| 3 | Dr Laxmikanth S M | Head, Dept.of Orthodontics | Member -Teaching Faculty Representative |
| 4 | Mrs Sunanda | Office Manager | Member – Non Teaching Faculty Representative |
| 5 | Ms Navya | Student Council President | Member – UG Female Student Representative |
| 6 | Mr. Nithin | Student Council Vice- President | Member – UG Male Student Representative |
| 7 | Dr Varsha Bangaru | Student Council Secretary | Member – PG Female Student Representative |
| 3 | Dr Syed Abrar | Student Council Treasurer | Member – PG Male Student member Representative |
|) | Dr Sneha | Alumni | Member – Alumni Representative |

| 10 | Mr. S P Linga Raju Mrs. Renuka Nagesh | Parent (of Male) Parent (of Female) | Member –Parent Representative |
|----|--|--|-------------------------------------|
| п | Mr. Munish | Industry | Member – Industry Representative |
| 12 | Dr. Raghunandhan Chunduri | Professor | Member – Coordinator |
| 13 | Dr. Praveen J | Asst. Prof | Joint Coordinator |

Copy to:

- 1. Chairman and Vice Chairman
- 2. Committee Members
- 3. All the HOD's
- 4. IQAC File

Principal & Chairperson IOAC Dean and Director The Oxford Dental College, Bommnahalli Hosur Road Bengaluru - 560 068



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Internal Quality Assurance Cell

Proceedings of the IQAC meeting held on 6-7-2020

The 1st meeting for the year 2020-21 of IQAC was held on 06-07-2020 by 11.00 am at Board Room of the college.

Agenda:-

- 1. Re constitution of IQAC as per new guidelines
- 2. Activities to be conducted by IQAC during the year 2020-21

Members present

| SL. No. | Name of Member | Designation | Signature |
|------------|-----------------------|------------------------------------|-----------|
| 1. | Dr. A. R Pradeep Raju | Dean & Director | 6 |
| 2. | Dr. Laxmikanth S M | Head. Dept of Orthodontics | Je- |
| 3. | Mrs. Sunanda | Office Manager | Sunanda |
| 4. | Ms. Navya | Student Council President | Na |
| 5. | Mr. Nithin | Student Council Vice- President | Nillin |
| 6. | Dr. Varsha Bangaru | Student Council Secretary | Varsha |
| 7. | Dr. Syed Abrar | Student Council Treasurer | The |
| 8. | Dr. Sneha | Alumni | St. |
| 9. | Mr. S P Linga Raju | Parent (of Male) | Diga |
| 10. | Mrs. Renuka Nagesh | Parent (of Female) | boule |
| 11. | Mr. Munish | Industry | Gillen |
| 12. | Dr. Raghunandan C | Professor | Rayhund |
| 13. | Dr. Praveen J | Asst. Prof | V |

IQAC coordinator welcomed all the members present.

After due discussion as per agenda following resolutions were made:

Agenda: 1

The IQAC Committee was re-constituted as per new guidelines and following are the members of the Committee. The Members present in the meeting agreed for the decision of the committee.



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Composition of the IQAC

| SL. | Name of Member | Designation | Role |
|-----|-----------------------|-----------------------|-------------------------------|
| No. | | | |
| 14. | Dr. A. R Pradeep Raju | Dean & Director | Chairperson |
| 15. | Dr. Laxmikanth S M | Head. Dept of | Member - Teaching |
| | | Orthodontics | Faculty Representative |
| 16. | Mrs. Sunanda | Office Manager | Member - Non-Teaching |
| | | | Faculty Representative |
| 17. | Ms. Navya | Student Council | Member - UG Female |
| | | President | Student Representative |
| 18. | Mr. Nithin | Student Council Vice- | Member - UG Male |
| | | President | Student Representative |
| 19. | Dr. Varsha Bangaru | Student Council | Member - PG Female |
| | | Secretary | Student Representative |
| 20. | Dr. Syed Abrar | Student Council | Member - PG Male |
| | | Treasurer | Student member |
| | | | Representative |
| 21. | Dr. Sneha | Alumni | Member - Alumni |
| | | | Representative |
| 22. | Mr. S P Linga Raju | Parent (of Male) | Member - Parent |
| | | | Representative |
| 23. | Mrs. Renuka Nagesh | Parent (of Female) | Member - Parent |
| | | | Representative |
| 24. | Mr. Munish | Industry | Member - Industry |
| | | | Representative |
| 25. | Dr. Raghunandan C | Professor | Member - coordinator |
| 26. | Dr. Praveen J | Asst. Prof. | Joint Coordinator |



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Agenda -2

It was decided to conduct following activities through IQAC from different departments during 2020-21

- 1. Feedback collected from different Stake holders, analyzed and action initiated based analyses report.
- 2. Faculty development training programs Conducted
- 3. Numerous Extension Activities Conducted.
- 4. Eco Friendly Campus.
- 5. Capability Enhancement Activities Conducted.

Meeting concluded with vote of thanks by IQAC coordinator.

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Proceedings of Internal Quality Assurance Cell

The 2nd meeting for the year 2020-21 of IQAC was held on 20-10-2020 By 11.00 am at Board Room of the college.

Agenda:

- 1. Review of action taken on the proceedings of the previous meeting held on -06-07-2020
- 2. Review of research, extension activities.
- 3. Review of Co-Curricular activities and students support facilities.
- 4. Review of Action taken in terms of institutional values and Best Practices.

| SL. | Name of Member | Designation | Signature |
|-----|-----------------------|----------------------------|-----------|
| No. | | | A |
| 1. | Dr. A. R Pradeep Raju | Dean & Director | |
| 2. | Dr. Laxmikanth S M | Head. Dept of Orthodontics | J |
| 3. | Mrs. Sunanda | Office Manager | Suranda |
| 4. | Ms. Navya | Student Council President | Na |
| 5. | Mr. Nithin | Student Council Vice- | Nithe |
| | | President | Inde |
| 6. | Dr. Varsha Bangaru | Student Council Secretary | Varsho |
| 7. | Dr. Syed Abrar | Student Council Treasurer | N |
| 8. | Dr. Sneha | Alumni | S |
| 9. | Mr. S P Linga Raju | Parent (of Male) | Thige |
| 10. | Mrs. Renuka Nagesh | Parent (of Female) | Rent |
| 11. | Mr. Munish | Industry | Gunu |
| 12. | Dr. Raghunandan C | Professor | Kghme |
| 13. | Dr. Praveen J | Asst. Prof | V. |

Members present

At the outset IQAC Co-Ordinator welcomed the Chairman and members of IQAC

Agenda wise review conducted by the Chairman and following are the points discussed and decision taken.

Agenda:-1

The minutes of previous IQAC meeting held on 06-07-2020 was read and approved.



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Agenda: -2

Review of Research and Extension Activities.

- Decided to conduct two workshops on Intellectual Property Rights during the year.
- Decided to encourage faculties to publish research papers in UGC web-site and to present papers in National/International Conference.
- Decided to encourage students to participate in the online webinars held by various institutions

Agenda:-3

Review of Co-Curricular activities and students support facilities.

- Decision taken to cancel various cultural and sports activities in spite of the COVID pandemic
- Informed to conduct online coaching classes for competitive examinations and capability enhancement programs.
- Decided to collect application from students to avail scholarships from institutions and other government departments.

Agenda:-4

Review of Action taken in terms of Institutional Values and Best Practices.

- Decided to hold 4 gender equity promotion programs during the year.
- To initiate action to make the campus eco-friendly to plant more number of trees, to make paperless office and to install LED bulbs.
- Decided to put forward special sterilization and disinfection protocols in view of the emerging pandemic situation
- Decided to have following two Best Practices during 2020-21
 - Environmentally friendly practices and go green initiative and encouraging the undergraduates and post graduate students to publish research papers in national and international journals.
 - Continuous monitoring of attendances & internal marks of UG & PG students & Sending attendance, marks obtained by student in exams to parents/guardian through SMS regularly

Meeting concluded with vote of thanks by IQAC coordinator

Dean and Director The Oxford Dental College Bomme and Hosur Road Bennahiru (191)



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Proceedings of Internal Quality Assurance Cell

The 3rd meeting for the year 2020-21 of IQAC was held on 12-1-2021 By 11.00 am at Board Room of the college.

Agenda:

- 1. Review of MOU's / Linkages / collaborative activities.
- 2. Review of physical facilities and academic support facilities.
- 3. Conducting Parent- teachers' meet and review of mentoring system.

Members present

| SL. | Name of Member | Designation | Signature |
|-----|-----------------------|----------------------------|------------|
| No. | | | 1 |
| 1. | Dr. A. R Pradeep Raju | Dean & Director | 6 |
| 2. | Dr. Laxmikanth S M | Head. Dept of Orthodontics | <i>∼</i> . |
| 3. | Mrs. Sunanda | Office Manager | Sunanda |
| 4. | Ms. Navya | Student Council President | Na |
| 5. | Mr. Nithin | Student Council Vice- | Withe |
| | | President | and the |
| 6. | Dr. Varsha Bangaru | Student Council Secretary | Valsha |
| 7. | Dr. Syed Abrar | Student Council Treasurer | Aller |
| 8. | Dr. Sneha | Alumni | S. |
| 9. | Mr. S P Linga Raju | Parent (of Male) | Dunga |
| 10. | Mrs. Renuka Nagesh | Parent (of Female) | Returnet |
| 11. | Mr. Munish | Industry | Streen |
| 12. | Dr. Raghunandan C | Professor | 1ghuns |
| 13. | Dr. Praveen J | Asst. Prof | N. |
| | | | V / |

At the outset IQAC Co-Ordinator welcomed the Chairman and members of IQAC.

The committee members discussed issues as per agenda and following are the decision taken

Agenda:-1

Review of MOU's / Linkages / collaborative activities.

The institutions signed 28 MOU with 7 organizations during the year for Internship, onthe-job training, project work, sharing of research facilities, Students & Faculty Exchange, Sharing of Facility etc.,



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Agenda: -2

Review of physical facilities and academic support facilities.

It is observed that all 6 classrooms, 5 laboratories and 9 seminar halls are Wi-Fi/ LAN Connected and having ICT facilities.

The library is having LIB Software with 9.5.0 Limited version.

It is decided to add additional, 230 e-Books, 62 e-Journals, during the year in the library

The institution is having 60 MBPS bandwidth which is presently sufficient for the functioning.

Agenda:-3

Conducting Parent- teachers' meet and review of mentoring system.

The Chairperson asked the committee chairman to conduct to regular parent-teacher meetings and to submit the reports.

The committee reviewed functioning of mentor mentee system, the chairman IQAC informed all the mentors to keep individual student wise CPA cards and to produce sample

filled in cards during next meeting

Meeting concluded with vote of thanks by IQAC coordinator.

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Proceedings of Internal Quality Assurance Cell

The 4th and final meeting of the year 2020-21 of IQAC was held on 27-04-2021 by 11.00 am at Board Room of the college.

Agenda:

1. Submission and review of Annual Quality Assurance Report for the year 2020-21

2. Action plan for 2020-21.

Members present

| SL. | Name of Member | Designation | Signature |
|-----|-----------------------|----------------------------|-----------|
| No. | | | A |
| 1. | Dr. A. R Pradeep Raju | Dean & Director | |
| 2. | Dr. Laxmikanth S M | Head. Dept of Orthodontics | |
| 3. | Mrs. Sunanda | Office Manager | Sunanda |
| 4. | Ms. Navya | Student Council President | No |
| 5. | Mr. Nithin | Student Council Vice- | Althic |
| | | President | 1010 |
| 6. | Dr. Varsha Bangaru | Student Council Secretary | Variha |
| 7. | Dr. Syed Abrar | Student Council Treasurer | Here |
| 8. | Dr. Sneha | Alumni | SF. |
| 9. | Mr. S P Linga Raju | Parent (of Male) | Dig |
| 10. | Mrs. Renuka Nagesh | Parent (of Female) | lendy |
| 11. | Mr. Munish | Industry | SHini |
| 12. | Dr. Raghunandan C | Professor | Kayunk |
| 13. | Dr. Praveen J | Asst. Prof | N |
| | | | |

At the outset IQAC Co-Ordinator welcomed the Chairman and members of IQAC.

Following are the decisions taken.

Agenda:-1

Submission and review of Annual Quality Assurance Report for the year 2020-21

- The IQAC reviewed the total Annual Quality Assurance Report for the year 2020-21 and approval was given to place before the governing council.
- IQAC reviewed AQAR for 2020-21 and following are the activities conducted by different committees as per the suggestions of IQAC.

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Following are the initiatives taken and activities conducted by the institution during 2020-21.

- Value added courses conducted -18
- Total number of permanent faculty 128
- Feedback collected from all stakeholders.
- Ph. Ds awarded during the year- 05.
- Research Publications in the Journals notified on UGC Website -72
- No. of workshops/seminars attended by faculty 04 •
- Number of faculties deputed as Resource persons 04
- Extension activities conducted during the year 22.
- Students and all faculties participated in Swatch Bharath, Aids Awareness and programs related to Gender Issues.
- 158 Students benefitted by guidance for Competitive Examination and Career Counseling.
- 09 & 02 Professional development / administrative training programmes organized by the College for teaching and non-teaching staff respectively.
- BDS Result- total pass percentage is 74%
- MDS Result total pass percentage is 100%

Agenda: -2

Action plan for 2020-21.

- 1. To strengthen encourage the students to involve in research and development.
- 2. To set specific and realistic goals for the students and to create a customized study plan.

Meeting concluded with vote of thanks by IQAC coordinator

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Formation & MOM of Sub-Committees

| Curricular, Co-curricular Activities & Time Table (| PO's & CO's) |
|---|--------------|
|---|--------------|

| SI. No. | Name | Designation | Department | Mobile No |
|---------|----------------------------------|-----------------------|----------------------|--------------------------|
| 1. | Dr. A. R. Pradeep | Chairperson | Dean & Director | |
| 2. | Dr. Archana Krishna Murthy | Member Coordinator | Criteria 1 In charge | 9845081190 9845620292 |
| 3. | Dr. Anuradha Pai | | | 084520220 |
| 4. | Dr. Harish Kumar | | | 9845303297 |
| 5. | Dr. Srirekha | - | | 9845665615 |
| 6. | Dr. Malathi Dayalan | Member | HODs from all | 9620958898 |
| 7. | Dr. Priya Subramaniam | | depts. | 9844275652 |
| 8. | Dr. Lakshmikanth | - | | 9844225624 |
| 9. | Dr. Leeky Mohanty | - | | 9844093035 |
| 10. | Dr. Raghunand | | | 9845067066 |
| 11. | Dr. Shobha | - | - | 9886155151 |
| 12. | Dr. Arshiya | - | 9743414604 | |
| 13. | Dr. Santhosh | | 9986628235 | |
| 14. | Dr. Ashwija | Manul | Representatives | 7587340307 |
| 15. | Dr. Saleha | Member | from all depts. | 9945175245 |
| 16. | Dr. Shilpashree | - | | 9164253399 |
| 17. | Dr. Lipi | 4 | | 9980840073 |
| 18. | | 4 | | 8971169683 |
| 19. | Dr. Anju Verghese | | | 8792804130 |
| 19. | Dr. Ajay Mendonza | Member | Industry | 00000000000 |
| 20. | Dr. Kavitha | | Representative | 9886036437 |
| 20. | | Member | Alumni | 8548842757 |
| 21. | Ananya S. (IV BDS) | Member | UG Student Female | 7022382403 |
| | Amogh Sarathi (IV BDS) | Member | UG Student Male | 9110662375 |
| 23. | Dr. Niveditha (Cons I MDS) | Member | PG Student Female | 9945490669 |
| 24. | Dr. Naved Iqbal (Perio I MDS) | Member | PG Student Male | 8618324251 |

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Policy:

To implement Regulation and Curriculum prescribed by Affiliating University and identify and implement Bridge Courses as per industry requirements.

Functions:

- To implement latest regulations and curriculum prescribed by JNTUA for UG & PG programs.
- To implement CBCS elective system in to the curriculum.
- To identify and implement Bridge Courses as per industry requirements.
- To prepare action plan for field visits/industrial visits, project work and internship.
- To encourage students and faculties, to update their knowledge and skill set on continuous basis by conducting interdepartmental seminars.

Outcome:

- Implementation of latest prescribed regulations and curriculum framed by JNTUA, in all the programs and courses offered by the colleges.
- Implementation of minimum 02 bridge courses per program for each year students (1st / 2nd / 3rd / 4th year)
- Implementation of minimum 01 field visits/industrial visits per program for each year students (1st / 2nd / 3rd /4th year)
- Implementation of 01 project work per final year student in all the programs.
- At least 50% of the students take up industry internship.
- Once in 15 days, each department (Rotational basis) should conduct interdepartmental seminars on latest advances.

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- 1. Value added courses conducted department wise
 - Artificial intelligence and data science
 - Legal Awareness in Dental Profession
 - Guided Meditation
 - Qualitative Methods in Health Research
 - Patient relationship management
 - Stress management in Dentistry
 - Building resilience in our Profession
 - Tobacco cessation Intervention
 - Basic Presentation and Teaching skills
- 2. Add-on certificates programs conducted
 - CBCT and its application in dentistry
 - Management of TMD'S
 - Basic life support
 - Implantology
 - Basic Implantology course
 - Recent trends using additive manufacturing for dental and medical industry
 - Digitization in prosthodontics
 - Esthetic restorations
 - Loupes in dentistry
 - New advances in anesthetic techniques
- 3. In 20 courses interdisciplinary/interdepartmental training programs organized
- It is seen that timetable for theory, practical and students posting timetable for academic year 2020 - 21 submitted by all HODs
- For field visits and industrial visits MoUs/linkages were made with NGOs/Schools/Industries by Committee for MoUs & linkages.
- The Chairperson of the committee brought to the notice of the committee that all precautionary & safety measures implemented in the College/Hospital/Hostel premises, keeping in mind COVID – 19 pandemics.
- Students and faculty maintained social distance in during theory as well as practical classes, wearing of mask is compulsory for all teaching and non-teaching clinical staff and students.
- College including Hostel, Hospital and Canteen free hand sanitizer provided.
- Disinfectant sprayer was used in all the buildings at regular intervals.
- Training given to faculty and students (Corona warriors) regarding COVID 19

The Member coordinator thanked all the members who attended the meeting for their valuable inputs and concluded the meeting.

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Annual Calendar of Events (Celebration of Regional, National & International Days)

| SI. No. | Name | Designation | Department | Mobile No |
|---------|--|-----------------------|---|---------------------------|
| 1. | Dr. Archana Krishna Murthy | Chairperson | Prof & Head, Public Health Dentistry | 9845620292 |
| 2. | Dr. Shob <mark>h</mark> a | Member Coordinator | Reader, Periodontics | 9743414604 |
| 3. | Dr. Raghunand | | | 9886155151 |
| 4. | Dr. Arshi <mark>y</mark> a | | | 9986628235 |
| 5. | Dr. Santhosh | | | 7587340307 |
| 6. | Dr. Ashw <mark>ij</mark> a | | Representatives | 9945175245 |
| 7. | Dr. Saleha | Member | from all depts. | 9164253399 |
| 8. | Dr. Shilpashree | | | 9980840073 |
| 9. | Dr. Lipi | | | 8971169683 |
| 10. | Dr. Anju Verghese | • | A | 8792804130 |
| 11. | Dr. Haris <mark>h B</mark> abu & Dr. Jyothi | Member | In charge Physical & Cultural Education | 9243788834/ 9880412849 |
| 12. | Dr. Anuradha Pai | Member | Research Director | 9845303297 |
| 13. | Dr. Malathi Dayalan | Member | Placements | 9844275652 |
| 14. | Dr. Divya <mark>B</mark> . M. | Member | In charge NSS, NCC & ISR (Extension Activity) | 9008806666 |
| 15. | Dr. Ashish | Member | In charge Exams | 9845252203 |
| 16. | Dr. Shrikanth | Member | Incharge Results | 9880312115 |
| 17. | Bhavana (III BDS) | Member | UG Student Female | 9741736102 |
| 18. | Nithin (IV BDS) | Member | UG Student Male | 8073095828 |
| 19. | Dr. Madh <mark>ul</mark> ika (Perio I MDS) | Member | PG Student Female | 9591838575 |
| 20. | Dr. Jishnu (Cons I MDS) | Member | PG Student Male | 9980219760 |

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Policy:

To integrate various events in to Institutional Academic Calendar in accordance with University Academic Calendar.

Functions:

- To integrate & prepare different events & activities in to institutional academic calendar in accordance with University Academic Calendar.
- To develop master time table for theory and practical's for UG & PG programs.
- To develop teacher topic time table department wise for theory and practicals.
- To monitor the implementation of the planned time table at regular intervals.

Outcome:

- Institutional Academic Calendar prepared, shall be circulated at beginning of each academic year among all the stakeholders and shall be displayed on Institutional website.
- IQAC Chairman/Committee Chairpersons shall conduct committee meetings at prescribed intervals to monitor activities are being conducted as per Institutional Academic Calendar.
- Master timetable and teacher topic timetable department wise for theory and practical's prepared, shall be circulated at beginning of each academic year among all the stakeholders and shall be displayed on Institutional website.
- Principal/HODS shall conduct weekly/biweekly/monthly departmental/institutional meetings for review of strict implementation of time table.

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Examination Grievance Redressal

| SI. No. | Name | Designation | Department | |
|---------|------------------------------|-----------------------|--|--|
| 1. | Dr. Shendre Shrikanth | Chairperson | Same as Grievance Redressal Committee | |
| 2. | Dr. Raviku <mark>m</mark> ar | Member Coordinator | In charge - Exams Section | |
| 3. | Dr. Aashish Nichani | Member | Periodontics Au | |
| 4. | Dr. Jayakumar | Member | Endodontics | |
| 5. | Dr. Anthara | Member | Community Dentistry | |
| 6. | Dr. Raviranjan Sinha | Member | Prosthodontics | |
| 7. | Dr. Bharathi | Member | Oral Medicine | |
| 8. | Dr. Shruthi | Member | Oral Pathology | |
| 9. | Dr. Arshiya | Member | Pedodontics | |
| 10. | Dr. Khadeer | Member | Orthodontics | |
| 11. | Dr. Kavitha | Member | Oral Surgery | |
| 12. | Shristi | Member | UG Student Female | |
| 13. | Roshan | Member | UG Student Male | |
| 14. | Dr. Sushma | Member | PG Student Female | |
| 15. | Dr. Nikhil | Member | PG Student Male | |

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Annual & Magazine Committee

| SI. No. | Name | Designation | Department | Mobile No |
|---------|---|-----------------------|---|--------------------------|
| 1. | Dr. Santhosh | Chairperson | | 7587340307 |
| 2. | Dr. Arshi <mark>ya</mark> | Member Coordinator | Sr. Lecturer, | 9986628235 |
| 3. | Dr. Raghunand | | redudinics | 00000155454 |
| 4. | Dr. Shobha | 1 | | 9886155153 |
| 5. | Dr. Ashwija | | | 9743414604 |
| 6. | Dr. Saleha | Member | Representatives | 9945175245 |
| 7. | Dr. Shilpashree | wember | from all depts. | 9164253399 |
| 8. | Dr. Lipi | - | - | 9980840073 |
| 9. | | - | | 8971169683 |
| 10. | Dr. Anju Verghese | | | 8792804130 |
| | Dr. Harish <mark>B</mark> abu & Dr. Jyothi | Member | In charge Physical & Cultural Education | 9243788834 9880412849 |
| 11. | Dr. Anuradha Pai | Member | Research Director | 9845303297 |
| 12. | Dr. Malath <mark>i</mark> Dayalan | Member | Placements | 9844275652 |
| 13. | Dr. Divya B <mark>.</mark> M. | Member | In charge NSS, NCC & ISR (Extension Activity) | 9008806666 |
| 14. | Dr. Ashish | Member | Incharge Exams | 9845252203 |
| 15. | Dr. Shrikanth | Member | Incharge Results | 9880312115 |
| 16. | Ananya S. (IV BDS) | Member | UG Student Female | 7022382403 |
| 17. | Amogh Sarathi (IV BDS) | Member | UG Student Male | 9110662375 |
| 18. | Dr. Bhagyashree (OS I MDS) | Member | PG Student Female | 7022452897 |
| 19. | Dr. Uday (Perio I MDS) | Member | PG Student Male | 7032432257 |

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Internal Assessment - Result Analysis, Slow & Advance Learners, Mentor-Mentee & Parent Teacher Meeting (CPA Card)

| SI. No. | Name | Designation | Department |
|---------|----------------------------|--------------------|--|
| 1. | Dr. Shendre Shrikanth | Chairperson | Same as Final Result Analysis committee |
| 2. | Dr. Ravikumar | Member Coordinator | In charge - Exams Section |
| 3. | Dr. Bharathi | Member | Oral Medicine |
| 4. | Dr. Simran | Member | Oral Surgery |
| 5. | Dr. Ashwija | Member | Endodontics |
| 6. | Dr. Praveen | Member | Periodontics |
| 7. | Dr. Divya | Member | Community Dentistry |
| 8. | Dr. Padmaja | Member | Prosthodontics |
| 9. | Dr. Saleha | Member | Oral Pathology |
| 10. | Dr. Afshan | Member | Orthodontics |
| 11. | Dr. Manjiri | Member | Pedodontics |
| 12. | Dr. Ananya. <mark>S</mark> | Member | UG Student Female |
| 13. | Dr. Amagsarathy | Member | UG Student Male |
| 14. | Dr. Anushree Shenoy | Member | UG Student Female |
| 15. | Dr. Akshay Anand | Member | UG Student Pemale |

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Policy:

- To identify Slow and Advance learners' mentor wise.
- To resolve grievances related to CIE & ease process of applying for grievances related to CEE.

Functions:

- To conduct result analysis after each examination.
- To conduct improvement analysis after conducting remedial classes.
- To draw Institutional & Departmental result analysis.
- To reduce examination grievances.

Outcomes:

- Conduct result analysis after each Internal Assessment and identify Slow & Advance learners according to proforma criteria mentor wise.
- Conduct improvement analysis after Remedial Classes of Slow Learners Mentor wise.
- Prepare Department wise, Semester wise pass percentage statistics.
- Prepare Institutional index for pass percentage.
- Record, Monitor & Resolve grievances related to CIE department wise.
- Prepare strategies to minimize grievances related to Internal Examinations.
- Guide students and ease the process for applying grievances related University Exams.
- Follow up with university until students is satisfied with the outcome of result.

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Policy:

Identify, Address & Resolve stakeholders' grievances.

Functions:

- To conduct regular interaction with stakeholders to identify grievances.
- To address & resolve grievances identified in best possible way at the earliest.

Outcomes:

- Each mentor shall conduct minimum 01 one-to-one interaction with mentees and their parents after each Internal Assessment.
- Teaching & Non-teaching HODs shall conduct minimum 01 departmental meeting per month with their faculties & staff.
- Principal/Chairman IQAC shall conduct minimum 01 meeting per month with all Teaching & Non-teaching HODs.
- Principal shall direct Teaching HODs to resolve any academic issues raised by students & parents such as issues related to Teaching, Learning, Understanding, Performance, Internal & External Examination, Career Guidance & Placement etc.
- Principal shall direct Non-teaching HODs to resolve any administrative issues raised by students & parents such as issues related to Admission, Fees, Scholarships, Transport, Hostel, Mess, Canteen, etc.
- Principal shall appraise Governing Council to resolve any issues raised by different stakeholders which has Financial implications.

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Institutional Ethics Committee

| SL. No. | Name | Position | |
|---------|------------------------------------|-------------------------|--|
| 1. | Dr. Mohammed Faizuddin | Chairman | |
| 2. | Dr. Srirek <mark>h</mark> a A | Member | |
| 3. | Dr. Geetha A | Basic Medical Scientist | |
| 4. | Dr. Ravindra K. R | Clinician | |
| 5. | Dr. Girish Kumar | Legal Expert | |
| 6. | Dr. Kame <mark>sh</mark> wari Devi | Social Worker | |
| 7. | Dr. Rukmaya Gowda | Lay Person | |
| 8. | Dr. Priya Subramaniam | Member | |
| 9. | Dr. Bharati Patil | Member | |

Dean and Director

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Policy:

To imbibe Professional & Ethical Behaviour in outgoing graduates and staff of the Institution.

Functions:

- To promote & develop professional and ethical behaviour among all students, teaching and non-teaching staff.
- To organize orientation programs to students and staff on following topics:

Ethical Behaviour

- a. Obeying the Institution Rules
- b. Effective Communication
- c. Taking Responsibility
- d. Accountability
- e. Trust
- f. Mutual Respect

Professional Behaviour

- a. Character
- b. Attitude
- c. Engagement
- d. Competency in Vocational Skill
- e. Image Building
- f. Continuous Improvement.

Outcome:

 Organize minimum 01 induction program for all newly admitted students every year on following topics: -

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Ethical Behaviour

- a. Obeying the Institution Rules
- b. Effective Communication
- c. Taking Responsibility
- d. Accountability
- e. Trust
- f. Mutual Respect
- Organize minimum 01 Orientation program per department for outgoing
- graduates and all newly joined teaching and non-teaching staff every year on following topics: -

Professional Behaviour

- a. Character
- b. Attitude
- c. Engagement
- d. Competency in Vocational Skill
- e. Image Building
- f. Continuous Improvement.

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INSTITUTIONAL ETHICS COMMITTEE THE OXFORD DENTAL COLLEGE

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Ref No:TODC/025/IEC/2020-21

Date: 16.02.2021

MINUTES OF THE MEETING

The Institutional Ethics Committee meet on 15th & 16th February 2021 to review the PG dissertation synopsis of first year MDS student for the year 2020-21. After reviewing all the 45 PG dissertation synopsis and 10 related research proposals, corrections were suggested and approved. The new Committee Members were introduced by Chairperson.

The research proposals completion and progression report of the previous year were

Suggestion to Internal Review Board in research methodology were discussed.

Attended by the following members .

| SL No | Name of the Member | Qualification | Designation in the IEC |
|----------|-----------------------|--|----------------------------|
| 1 | Dr. Mohamed Faizuddin | MDS (Periodontics) | Chairperson |
| 2 | Dr. Srirekha A | MDS, Professor & HOD (Conservative) | Member Secretary |
| 3 | Dr. R.K Raveendra | | |
| 4 | Dr. Priya Subramaniam | MDS, Professor & HOD (Pedodontics) | Member |
| 5 | Dr. Geetha A | Prof & HOD of Pharmacology | Basic Medical Scientist |
| 6 | Dr. Bharati A Patil | MDS, Professor (Dept of Oral Medicine & Radiology) | Member |
| 1 | Dr. A R Pradeep | Dean & Director | Special Invitee |
| 5 | Ms. Kameshwari Devi | Master of Philosophy | Social Scientist |
| | Dr. Girish Kumar | B.D.S, L.L.B, L.L.M | Legal Expert |
| 0 | Mr. Rukmaya Gowda N | II PUC | Lay Person |

CHAIRMAN IFC THE OFFORD DENTAL JOLLEGE anall

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The Research Development & Substance Committee

| SI. No. | Name | Designation | Department |
|---------|---|----------------|--------------------------------------|
| 1. | Dr. A R Pradeep | Chair Person | Dean Director, Professor & Head |
| 2. | Dr. Custoria | | Periodontics |
| ۷. | Dr. Sushmini | Member | Reader |
| 2 | Hegde | Secretary | Oral Medicine & Radiology |
| 3. | Dr. Priya | Member | Professor & Head |
| | Subramaniam | | Pedodontics & Preventive dentistry |
| 4. | Dr. Archana | Member | Professor & Head |
| | Krishnamurthy | | Public Health Dentistry |
| 5. | Dr. Malathi | Member | Professor & Head |
| | Dayalan | | Prosthodontics |
| 6. | Dr. Lakshmi Kanth | Member | |
| | Contraction of the second s | Professor & | Professor & Head |
| | | Head | Orthodontics |
| 7. | Dr. Srirekha | Member | D (|
| | officine and | wiember | Professor & Head |
| 8. | Dr. Leeky | | Conservative Dentistry & endodontics |
| 0. | | Member | Professor & Head |
| 0 | Mohanty | 5 | Oral Pathology |
| 9. | Dr. Harish K <mark>u</mark> mar | Member | Professor & Head |
| | | | Oral Surgery |
| | Amogh Sarathi | UG (male) | Final BDS |
| 11. | Ananya. S | UG (female) | Final BDS |
| 12. | Dr Kalyan | PG (male) | |
| + | Dr Vinitha | PG (female) | Oral Medicine & Radiology |
| olicy: | | . e (iciliale) | Oral Medicine & Radiology |

Policy:

To Encourage faculty and students to take up research activities and publish papers by improving Research Facilities Continuously.

Functions:

- To create and update eco-system to take up research activities.
- To encourage faculties with post-graduation to register for Ph.D
- To encourage faculties with Ph. D to register for guideship.
- To encourage faculties and students to publish research papers in UGC notified National and International journals.
- To encourage faculties and students to participate in editing and writing books/chapters.
- To encourage faculties and students to participate in conferences and present papers and posters.

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 To guide and encourage faculties and students to write proposals for Govt. and Industry funded projects.

Outcome:

- Regularly update Central Research Lab with latest equipment's.
- Budget provision for seed money to be made available for incubation center.
- Minimum 02 faculties with post-graduation, shall register for Ph. D every year from each department.
- Minimum 25% of the faculties from each department shall publish minimum one paper/ annum in UGC notified National journals.
- Minimum 25% of the faculties from each department shall publish minimum one paper/ annum in UGC notified international journals.
- Minimum 10% of the faculties from each department shall participate in book writing & editing.
- Minimum 50% of the faculties from each department shall participate in chapter writing & editing.
- Minimum 25% of the faculties & students from each department shall participate in conferences and present papers.
- Minimum 25% of the faculties & students from each department shall participate in conferences and present posters.
- 02 major projects and 04 minor projects per department/year shall write proposals and apply for Govt. and Industry funded projects.

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Internal Review Board

| SI. No. | Name | Designation | Department |
|---------|--------------------------------|--------------|--------------------------------------|
| 1. | Dr. Anuradh <mark>a</mark> Pai | Chair Person | Professor & Head |
| * | | | Oral Medicine & Radiology |
| 2. | Dr. Srirekha A | Member | Professor & Head |
| | | Secretory | Conservative Dentistry & endodontics |
| 3. | Dr. Bharath | Member | Reader, Pedodontics & Preventive |
| | Vardhan | | dentistry |
| 4. | Dr. Savitha | Member | Reader, Prosthodontics |
| 5. | Dr. Shilpashree | Member | Reader Public Health Dentistry |

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INSTITUTIONAL REVIEW BOARD

| Objective: | formation Institutional | review board | TODC meeting | |
|--------------------------|--|--------------------------|---|-------------------------|
| Date: | 04/09/2020 | Location: | Board room, TOD | <u>C.</u> |
| Time: | 11:00 AM | Meeting Type: | Offline | |
| Submitted by: | Dr Bharathi Approved Dr / by: | | Dr A.R.Pradeep | |
| Attendees: | Dr A.R.Prade Dr Malathi Dr Jayakuma Dr Bharathi | | | |
| | | | | |
| Aconda l | ems | | Presenter | Time Allotted |
| Agenda I | tems | ngoing projects | Presenter All attendees | 30minutes |
| Agenda I 1 2 | to review the or To conduct wor | kshops on covid | the second se | 30minutes 30 minutes |
| Agenda l 1 2 3. | to review the or | kshops on covid udies | All attendees | 30minutes |

Discussion

The Institutional review boardmembers have reviewed the ongoing projects the committee has recommended that faculty and students have to attend work shops .

 the committee has proposed the setting up of PCR facilities due continuere has proposed the secting up of ron rounders
 due to covid 19 first MDS batch admission has been delayed hence the committee decided to meet

again before synopsis submission

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INSTITUTIONAL REVIEW BOARD

| Meeting I | nformation | | | | |
|------------|---|--------------|---------------|---|----|
| Objective: | Institutional | review board | , TODC meetin | ng | |
| Date: | 24/01/2021 Location: | | Board room, T | a second de la companya de la | |
| Time: | 11:00 AM Meeting Type: | | Offline | | |
| Attendees: | | | | | |
| Agenda It | ems | | Presenter | Time Allotted | |
| 1 | To discuss the review of the proposed studies for research | | All attendees | 30minutes | |
| 2 | To review the ongoing approved research projects | | All attendees | 30 minutes | |
| 3. | To discuss the use of PCR for further research and prepare a proposal for the same | | All attendees | 30 minutes | .* |
| 4 | To review the s MDS students other research | and any | All attendees | 2 days | |

Discussion

The Institutional review boardmembers have discussed on various guidelines to be followed.

- The committee has also discussed over the reports of already ongoing research monitored them
 and ensured that they are adhering to the guidelines as proposed earlier
- The committee has decided on discuss the use of PCR for further research and prepare a
 proposal for the same

 The members reviewed all synopsis and other research proposals, corrections were communicated to principal investigators. On resubmission, it was rechecked and approved for submission to IEC

Chairperson

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> Dean and Director Dean and Director Hosur Road Bangaluru - 560 068



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MoUs, Linkages & Collaborations

| SI. No. | Name | Designation | Department |
|---------|--------------|-------------|-------------------------------------|
| 1. | Dr. Savitha | Chairperson | Reader, Prosthodontics |
| 2. | Dr. Seema | Member | Senior Lecturer |
| | | coordinator | Oral Pathology |
| 3. | Dr. Sushmini | Member | Reader, Oral Medicine and Radiology |
| 4. | Dr. Amitha | Member | Reader, Periodontics |
| 5. | Dr. Champa | Member | Reader, Conservative Dentistry and |
| | | | Endodontics |
| 6. | Dr. Ashita | Member | Senior Lecturer, Orthodontics |
| 7. | Dr. Bharath | Member | Reader, Pedodontics and Preventive |
| | | | dentistry |
| 8. | Dr. Shilpa | Member | Reader, Public Health Dentistry |
| | Shree | | |
| 9. | Dr. Samadh | UG Student | Final BDS |
| | Sheik | male | |
| 10. | Srushti | UG Student | Final BDS |
| | | Female | |
| 11. | Dr. Yamuna | PG student | Oral Medicine and Radiology |
| | Rani | Female | |
| 12. | Dr. Kalyan | PG Student | Oral Medicine and Radiology |
| | | Male | |

Policy:

To Partner with Adequate number of external agencies for Knowledge, Service and Facility exchange.

Functions:

- To establish Collaboration & MoU with following agencies for Research Activities and Internship.
 - 1. Govt. agencies
 - 2. Non-Govt. agencies
 - 3. Industries
 - 4. Other institutions

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- To establish linkages with following National & International agencies for Faculty, Student & Facility Exchange programs.
 - 1. National Colleges
 - 2. International Colleges
 - 3. National Universities
 - 4. International Universities

Outcome:

- Each department shall develop Collaboration/MoUs with minimum 02 Govt., 02 Non-Govt., 02 industries and 02 other institutions per annum.
- Each department shall conduct minimum 01 activity under each Collaboration/MoUs.
- Departments shall ensure 100% faculty and student participation in each of the activity.
- Institution shall develop linkage with minimum 02 National College and 01 National University per annum.
- Institution shall develop linkage with minimum 02 International College and 01 International University per annum.

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Resolutions:

- HOD's should ensure and make their maximum efforts to implement industry /hospital visits program-wise (as applicable) and action plan for the same with the topic and other details to be submitted within one week from this day of the meeting.
- It is decided to plan for organizing internships/community posting program and each department (as applicable) and action plan for the same with the place and other details to be submitted within one week from this day of the meeting.
- It is decided to plan Conduct of research projects department-wise for organizing and action plan for the same with the place and other details to be submitted within one week from this day of the meeting.

The meeting was concluded with a vote of thanks from the member coordinator.

Dr. Anuradha Pai (Chairperson) Dr. A. R. Pradeep Raju Dean and Director Dean and Director Dean and Director The Oxford Dental College, Bornmahalli Hosur Road Bengaluru - 560 068

Cc to:

- 1. Principal office TODC
- 2. All committee members
- 3. All teaching Dept. HODs



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Extension, NSS, NCC & ISR & Activities

| SL. No. | Name | Designation | Department |
|---------|-----------------|-------------|-------------------------------------|
| 1. | Dr. Shilpashree | Chairperson | Reader Public Health Dentistry |
| 2. | Dr. Divya | Member | Senior Lecturer |
| ц. | | Coordinator | NSS officer public health dentistry |
| 3. | Mr. Mahesh | Member | Representative from the management |
| 4. | | Member | Representative from all department |
| 5. | Dr. Babu | Member | Senior Lecturer Prosthodontics |
| 6. | Dr. Sneha | Member | Senior Lecturer Pedodontics |
| 7. | Dr. Champa | Member | Reader Conservative Dentistry & |
| | | | Endodontics |
| 8. | Dr. Imran | Member | Senior Lecturer Periodontics |
| 9. | Dr. Irfan | Member | Reader Orthodontics |
| 10. | Dr. Pradeep | Member | Professor Oral surgery |
| 11. | Dr. Seema | Member | Senior Lecturer Oral pathology |
| 12. | Dr. Sindhu | Member | Senior Lecturer Oral medicine |
| 13. | Dr. Muskan | Member | UG student Female |
| 14. | Dr. Roshan | Member | UG student Male |
| 15. | Dr. Manasa | Member | PG student Female |
| 16. | Dr. Abhishek | Member | PG student male |
| 17. | Dr. Kameshwari | Member | NGO |
| 18. | Dr. Sunil.V | Member | Industry |
| 19. | Mr. Shashidhar | Member | The Oxford Engineering College |

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Policy:

Creating Awareness, Providing Service and Sensitizing Students, Staff and Community towards developing Healthy, Educated and Safe Society.

Functions:

- To prepare calendar of activities for extension and outreach programs.
- To collaborate with Govt., Non-Govt. and Industries for conduct of outreach programs.
- To engage institutional clubs/societies in conducting outreach programs.
- To prepare calendar for Commemorative days, National and International days.
- To sensitize students and staff of the institution towards socioeconomical and national issues.

Outcomes:

- Institution shall register with other institutional clubs/society such as NSS, NCC, Red Cross, YRC, Rotary Club, Lions Club, etc.
- Each department shall conduct & participate in minimum 05 extension and outreach programs per year in collaboration with any one Govt., Non-Govt. and Industries, Such as –
 - Govt. Health Programs Aarogyasri, District Blindness Control, JABAR, Pulse Polio, National Nutritional Programs etc.
 - Organize and Participate in Awareness Programs Tree Plantation, Hygiene and Sanitation, Children Education etc.
 - Participate in Health Camps Blood Donation, School Children Health checkup camps etc.
 - Adoption of Villages, Orphanages, Schools, Parks, Old Age Homes, Destitute homes, Prison patients for services etc.

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Student's Welfare & Staff Welfare

| SI. No. | Name | Designation | Department |
|------------|---|-----------------------|--|
| 1. | Criteria 5: Dr. Malathi | Chairperson | Professor and HOD- |
| | criteria 5. Dr. Malatin | chanperson | Prosthodontics |
| 2. | Criteria 6: Dr. Srirekha | | Professor and HOD - |
| | | | Conservative and Endodontics |
| 3. | Munish | Member Coordinator | Office Manager |
| 4. | Student Counc <mark>il</mark> & Alumni Association | All Office Bearers | |
| 5. | Dr. Champa | Member | Reader-Conservative and Endodontics |
| 6. | Dr. Bharathi | Member | Professor-Oral Medicine |
| 7. | Dr. Swathi | Member | Senior Lecturer-Pedodontics |
| 8. | Dr. Shruthi | Member | Senior Lecturer-Oral Pathology |
| 9. | Dr. Supriya | Member | Reader-Oral Surgery |
| 10. | Dr. Lipi | Member | Senior Lecturer-Prosthodontics |
| 11. | Dr. Deepa Shetty | Member | Senior Lecturer-Periodontics |
| 12. | Dr. Deepa Pande | Member | Senior Lecturer-Oral Surgery |
| 13. | Dr. Asha | Member | Reader-Oral Medicine |
| 14. | Dr. Javeed Saleem | Member | Reader-Oral Surgery |
| 15. | Dr. Lipi | Member | Senior Lecturer-Prosthodontics |
| 16. | Dr. Praveen | Member | Reader-Periodontics |
| 17. | Dr. Shilpa Shree | Member | Reader-Public Health Dentistry |
| 18. | Dr. Srinu | Member | Senior Lecturer-Prosthodontics |
| 19. | Dr. Kadeer | Member | Reader-Orthodontics |
| 20. | Dr. Madhusudan | Member | Reader-Pedodontics |
| 21. | Dr. Ragunandan Shinde | Member | Senior Lecturer-Oral Medicine |
| 22. | Representatives Teaching Departments | Member | |
| 23. | Dr. Sushmini | Member | Professor-Oral Medicine |
| 24. | Dr. Supriya | Member | Reader-Oral Surgery |
| 25. | Dr. Savitha an | Member | Professor-Periodontics |
| 26. | Dr. Lekha | Member | Professor-Conservative and Endodontics |
| 27. | Dr. Anthara | Member | Senior Lecturer-Public Health Dentistry |
| 28. | Dr. Padmaja | Member | Professor-Prosthodontics |
| 29. | Dr. Kiran | Member | Professor-Pedodontics |
| 30. | Dr. Raghunandan | Member | Professor-Orthodontics |
| 31. | Dr. Leeky | Member | Professor and HOD Oral Pathology |



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| 32. | Representatives Non- Teaching Depts. | Member | |
|-----|---|--------|-------------|
| 33. | Mrs. Rajeshwa <mark>ri</mark> | Member | Office |
| 34. | Mr. Raghavendra | Member | Technician |
| 35. | Mr. Lingegowda | Member | Librarian |
| 36. | Mr. Papaiah | Member | All Rounder |
| 37. | Representative from Management | Member | 5 |

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Policy:

To implement various Welfare Policy Guidelines for the benefit of staff and students.

Functions:

- To implement student welfare policies such as Govt. scholarships, Institutional Free ships, Fee concessions, Group insurance and Cash rewards.
- To implement staff welfare policies for teaching staff
- To implement staff welfare policies for non-teaching staff

Outcome:

- Identify, Guide and Facilitate students for applying State, Central & Private scholarships.
- Identify, Guide and Facilitate poor and meritorious students for applying Institutional Free ships & Fee concession (Tuition, Transport, Hostel & Mess).
- Implement staff welfare policies for teaching staff such as PF, Group insurances, cash rewards, interest free loans, organize Professional Development & Faculty Training Programs, financial support for attending conferences/workshops, subscription of professional society membership, grant of leave – study, maternity, paternity, work load remission, creche and free transport.
- Implement staff welfare policies for non-teaching staff such as ESI, PF, Group insurances, interest free loans, organize Administrative Training Programs, free uniforms, grant of leave – study, maternity, paternity, creche, free food & transport.
- Organize minimum 02 Professional Development & Faculty Training Programs per department per year.
- Minimum 50% of the faculties of the department to participate in external FDP program every year.
- Minimum 20% faculty shall register for professional society membership from each department per year.
- Organize minimum 02 administrative training programs per year for non-teaching staff and ensure 100% attendance.
- 03 months basic salary shall be provided for teaching and non-teaching staff as interest free loan (Maximum of 10 members per annum) at 10 months EMI.

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Gender Equity, Women Empowerment & Minority Cell, SC / ST Cell

| SI. No. | Name | Designation | Department |
|---------|-----------------|-----------------------|-------------------------------------|
| 1. | Dr. Savitha A.N | Chairperson | Professor-Periodontics |
| 2. | Dr. Malathi | Member Coordinator | Professor and HOD Prosthodontics |
| 3. | Dr. Asha | Member | Reader-Oral Medicine |
| | Dr. Pradeep | Weinber | Professor-Oral Surgery |
| 4. | Dr. Shobha | Member | Reader-Periodontics |
| 5. | Dr. Jyothi | Member | Reader-Conservative and Endodontics |
| 6. | Dr. Shilpashree | Member | Reader-Public Health Dentistry |
| 7. | Dr. Savitha P N | Member | Reader-Prosthodontics |
| 8. | Dr. Arshiya | Member | Senior Lecturer-Pedodontics |
| 9. | Dr. Vani | Member | Reader-Orthodontics |
| 10. | Dr. Saleha | Member | Reader-Oral Pathology |
| 11. | Dr. Sherilda | Member | UG Student Female |
| 12. | Dr. Sehvish | Member | PG Student Male |



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Policy:

Monitor & implement the guidelines issued by State/Central Govt./ University Grants Commission from time to time.

Functions:

- To facilitate students to get admitted in the Institution.
- To facilitate students to avail scholarship from respective Govt. departments.
- To provide equal opportunity to all students in Academic & Administrative matters irrespective of Caste and Creed.

Outcomes:

- Create awareness among students & parents applying for Admission at the Institution on seats reserved for SC/ST.
- Guide students for applying scholarships with different Govt., Non-Govt. and Private agencies.
- Coordinate with Committees, Authorities and any other Agencies to resolve any issues related to reservations.

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Minority Cell

Policy:

Monitor & implement the guidelines issued by State/Central Govt./ University Grants Commission from time to time.

Functions:

- To facilitate students to get admitted in the Institution.
- To facilitate students to avail scholarship from respective Govt. departments.
- To provide equal opportunity to all students in Academic & Administrative matters irrespective of Caste and Creed.

Outcomes:

- Create awareness among students & parents applying for Admission at the Institution on seats reserved for Minority.
- Guide students for applying scholarships with different Govt., Non-Govt. and Private agencies.
- Coordinate with Committees, Authorities and any other Agencies to resolve any issues related to reservations.

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Grievance Redressal, Internal Complaint & Feedback

| SI. No | Name | Designation | Department |
|--------|--|-----------------------|--|
| 1. | Criteria 1: Dr Archana Criteria 6: Dr. Srirekha | Chairperson | Conservative Dentistry & Endodontics |
| 2. | Munish | Member Coordinator | Office Manager |
| 3. | Dr. Saleha | Member | |
| 4. | Mrs. Rajeshwari | Member | In Charge Student Section |
| 5. | Dr. Divya | Member | Senior Lecturer-Oral Medicine |
| 6. | Dr. Supriya | Member | Reader-Oral Surgery |
| 7. | Dr. Amitha | Member | Reader-Periodontics |
| 8. | Dr. Archana | Member | Reader-Conservative and Endodontics |
| 9. | Dr. Ashwija | Member | Senior Lecturer-Conservative and Endodontics |
| 10. | Dr. Neeraja | Member | Senior Lecturer-Prosthodontics |
| 11. | Dr. Madhusudan | Member | Reader-Pedodontics |
| 12. | Dr. Vandana | Member | Senior Lecturer-Orthodontics |
| 13. | Dr. Saleha | Member | Reader-Oral Pathology |
| 14. | Dr. Rijuwana | Member | UG Student Female |
| 15. | Dr. Ankith | Member | UG Student Male |
| 16. | Dr. Thejaswini L | Member | PG Student Female |
| 17. | Dr. Javeed Husain Bhashik | Member | PG Student Male: |



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Grievance Redressal Committee

Policy:

Identify, Address & Resolve stakeholders' grievances.

Functions:

- To conduct regular interaction with stakeholders to identify grievances.
- To address & resolve grievances identified in best possible way at the earliest.

Outcomes:

- Each mentor shall conduct minimum 01 one-to-one interaction with mentees and their parents after each Internal Assessment.
- Teaching & Non-teaching HODs shall conduct minimum 01 departmental meeting per month with their faculties & staff.
- Principal/Chairman IQAC shall conduct minimum 01 meeting per month with all Teaching & Non-teaching HODs.
- Principal shall direct Teaching HODs to resolve any academic issues raised by students & parents such as issues related to Teaching, Learning, Understanding, Performance, Internal & External Examination, Career Guidance & Placement etc.
- Principal shall direct Non-teaching HODs to resolve any administrative issues raised by students & parents such as issues related to Admission, Fees, Scholarships, Transport, Hostel, Mess, Canteen, etc.
- Principal shall appraise Governing Council to resolve any issues raised by different stakeholders which has financial implications.



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Agenda Items

- 1. In view of the pandemic, the meeting was held in September (instead of July, when it was held in preceding years). The meeting was also held in the auditorium instead of the board room to allow for adequate social distancing.
- 2. The major grievance in the past year was water logging, leakage and seepage being reported in the 7th floor of the college near the lecture halls. The core committee decided to take up the issue with the management for repair of the ceiling on the 7th floor. A persistent grievance over the last few years was the leaking taps in toilets in some floors in the college.
- 3. The students (UG and PG) also asked for reduction in the clinical quota of patients to be treated, in view of the paucity of the patients visiting the college due to the pandemic.

Action Taken:

- 1. Repair of the ceiling has been taken up and completed.
- 2. Repair and refurbishing of the toilets were also undertaken. The management also decided to refurbish the building.
- 3. The clinical quota for the exam-going batch was reduced for all departments in consultation with the various heads of the department.

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Internal Complaints Committee

Policy:

Prevent Misconduct and create a Respectful, inclusive culture at the Institution.

Functions:

- To prevent and create awareness on self-conduct to all stakeholders.
- To create a channel for reporting any misconduct happening at the Institution.
- To protect identity of the victim undergone misconduct.
- To protect identity of the whistle blower reporting misconduct.
- To follow up with Authorities in resolving issue and punish the guilty.

Outcomes:

- Coordinate with Anti-ragging & SHE Committee in preparing calendar of activities for conducting awareness program for Students, Teaching & Non-teaching staff on "Self-conduct" at the Institution.
- Develop online & offline platform for reporting of any misconduct happening.
- Identity of the victim and whistle blower is shielded.
- Coordinate with Committees, Authorities and any other Agencies to resolve and award justice to the issue raised.

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Anti-Ragging & Sexual Harassment Elimination

| SI. No | Name | Designation | Department |
|--------|----------------------------------|-----------------------|---|
| 1. | Dr. Savitha A N | Chairperson | Professor-Periodontics |
| 2. | Hr: Dr Malathi | Member Coordinator | Professor and HOD-Prosthodontics |
| 3. | Dr. Priya Subramaniam | Member | Professor and HOD-Pedodontics |
| 4. | Dr. Srirekha | Member | Professor and HOD-Conservative and Endodontics |
| 5. | Dr. Anuradha | Member | Professor and HOD-Oral Medicine |
| 6. | Dr. Savitha P N | Member | Reader-Prosthodontics |
| 7. | Dr. Divya | Member | Senior Lecturer-Public Health Dentistry |
| 8. | Dr. Saleha | Member | Reader-Oral Pathology |
| 9. | Dr. Praveen | Member | Reader-Periodontics |
| 10. | Dr. Santosh | Member | Professor-Oral Surgery |
| 11. | Dr. Vani | Member | Reader-Orthodontics |
| 12. | Munish | Member | Office Superintendent / Manager |
| 13. | Dr. Elasamma Thomas | Member | Hostel Chief Warden |
| 14. | Gurumurthy | Member | Male Warden |
| 15. | Dr. Megha R | Member | UG Student Female |
| 16. | Dr. Ramkeshav V | Member | UG Student Male |
| 17. | Dr. Harika (Perio) | Member | PG Student Female |
| 18. | Dr. Jishnu (Co <mark>ns</mark>) | Member | PG Student Male |



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Anti-Ragging Committee

Policy:

To maintain Ragging Free Campus

Functions:

- To make the campus "zero tolerance to ragging" and make all the students feel as safe and comfortable in the campus.
- To empathize with the students who by any chance have undergone the menace of ragging.
- To take out the fear of ragging from them and to provide them with all the necessary counselling if in case any incident of ragging does happen with them.
- To sensitize students, staff and parents to adopt measures that will prevent ragging.

Outcomes:

- Orient students, staff & parents on the guidelines of Anti-Ragging Policy.
- Obtain undertaking from students, staff and parents regarding non-involvement in ragging.
- Display Anti-ragging signage boards with emergency contact numbers at different locations in the campus and at Institutional website.
- Punish to those indulging in ragging as per guidelines.
- Conduct surprise inspections at Library, Hostels, Canteen, Mess, Play Grounds, etc.



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CHILDREN'S EDUCATION SOCIETY (Regd.)

Agenda Items

- 1. In view of the pandemic, the anti-ragging meeting was held in the auditorium, allowing for social distancing.
- 2. A general review and orientation on behavioural management was held. The representatives were briefed on the anti-ragging law, definition of ragging, conduct and responsibilities of seniors when dealing with juniors.
- 3. The members were acquainted on the necessity of regular visits to canteen, library and hostel to deter ragging incidents.
- 4. The members were acquainted on the necessity of regular visits to canteen, library and hostel to deter ragging incidents.
- 5. The members were also briefed about the strict stance of the management on ragging incidents and complaints.
- 6. Scheduled surprise faculty visits to the boys' and girls' hostels between 10:00 and 12:00 pm on every alternate Sunday, did not show any incidents of ragging.
- 7. Unscheduled surprise faculty visits to the canteen and library did not show any incidents of ragging.
- 8. No complaints were received on the anti-ragging helpline number.
- 9. A general review of the redressal of complaints was also undertaken for the preceding 4 months. No incidence of ragging was reported in this period.





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Anti-ragging Committee Meeting in Progress



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Sexual Harassment Elimination Committee

Policy:

To maintain Sexual Harassment Free Campus

Functions:

- To make the campus "Zero Tolerance to Sexual Harassment" and make all the students & staff feel as safe and comfortable in the campus.
- To empathize with the students & staff who by any chance have undergone the menace of Sexual Harassment.
- To take out the fear of Sexual Harassment from them and to provide them with all the necessary counselling if in case any incident of Sexual Harassment does happen with them.
- To sensitize students, staff and parents to adopt measures that will prevent Sexual Harassment.

Outcomes:

- Orient students, staff & parents on the guidelines of Sexual Harassment Elimination Policy and Gender Sensitivity & Gender Equality.
- Obtain undertaking from students, staff and parents regarding non-involvement in Sexual Harassment Elimination.
- Display Sexual Harassment Elimination signage boards with emergency contact numbers at different locations in the campus and at Institutional website.
- Punish to those indulging in Sexual Harassment Elimination as per guidelines.
- Conduct surprise inspections at Library, Hostels, Canteen, Mess, Play Grounds, etc.



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Agenda Items

- 1. In view of the pandemic, the meeting was only attended by the core committee.
- The attendees were briefed on the Indian law on sexual harassment, definition of sexual harassment, dos and don'ts of sexual harassment at workplace, constitution and responsibilities of the sexual harassment cell and redressal of sexual harassment at workplace.
- 3. The attendees were also briefed about the types of sexual harassment including verbal physical and visual.
- 4. The attendees were also briefed about WhatsApp forwards which could be construed as sexual harassment.
- 5. The attendees were also briefed about the redressal mechanism and the coping mechanism when one is sexually harassed.
- 6. A general review of the redressal of complaints was also undertaken for the preceding quarter (3 months). No incidence of sexual harassment was reported in this period.

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Extra-Curricular Activities (Sports & Cultural)

| SI. No | Name | Designation | Department |
|--------|---------------------------------|-----------------------|--------------------------------|
| 1. | Dr. Ravi Kuma <mark>r</mark> | Chairperson | Professor-Prosthodontics |
| 2. | Dr. Shruthi P | Member Coordinator | Pedodontics |
| 3. | Dr. Jyothi | Member | Cultural Director |
| 4. | Dr. Savitha A N | Member | Professor-Periodontics |
| 5. | Dr. Sushmini | Member | Reader-Oral Medicine |
| 6. | Dr. Afsan | Member | Senior Lecturer-Orthodontics |
| 7. | Dr. Srinu | Member | Senior Lecturer-Prosthodontics |
| 8. | Dr. Lipi | Member | Senior Lecturer-Prosthodontics |
| 9. | Dr. Imran | Member | Reader-Orthodontics |
| 10. | Dr. Divya | Member | Senior Lecturer-Oral Medicine |
| 11. | Dr. Shobha | Member | Reader-Periodontics |
| 12. | Dr. Syed Javad | Member | Reader-Prosthodontics |
| 13. | Dr Manjari | Member | Senior Lecturer-Pedodontics |
| 14. | Dr. Navya Nag <mark>e</mark> sh | Member | UG Student Female |
| 15. | Dr. Varun Gopakumar | Member | UG Student Male |
| 16. | Dr. Rashmi Anagha K R | Member | PG Student Female |
| 17. | Dr. Abhishek Lamechwal | Member | PG Student Male |

The Oxford Dental College. Bommnahalli Hosur Road Bengaluru - 560 068 Dean and Director



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Policy:

To maintain & monitor Physical Health and Wellness of stakeholders and their Holistic Development.

Functions:

- To promote Holistic Development of students & staff in the Institution.
- To Organize Annual Sports & Cultural Day at the Institution.
- To participate in Sports & Cultural Activities at University, Reginal, Zonal, National & International Level.

Outcomes:

- Budgetary provision to be made available for provision of resources for Sports & Cultural activities.
- If playgrounds (Indoor & Outdoor) and Auditorium is not available at Institution then Collaborate/MoU with other Institutions for facility utilization.
- Prepare Calendar of Events for organizing Annual Sports (Indoor & Outdoor) & Cultural Day (Solo & Group) at the Institution level.
- Each Department shall ensure maximum number of students & staff participate in Institutional Annual Day celebration.
- Identify best students among the participants in Annual Day & Form Institutional Teams.
- Prepare calendar of events for participation in University, Reginal, Zonal, National & International Level Events.
- Prepare time table and conduct regular practice of the teams.
- Participate and conquer best place at University, Reginal, Zonal, National & International Level Events.

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Student Council, International Student Cell & Alumni Association

| SI. No. | Name | Designation | Department |
|------------|--------------------------------|-----------------------|---|
| 1. | Dr. Shilpashree | Chairperson | Reader- Public Health Dentistry |
| 2. | Dr. Anthara | Member Coordinator | Senior Lecturer- Public Health Dentistry |
| 3. | Dr. Champa | Member | Reader-CDE |
| 4. | Dr. Saleha | Member | Reader-Oral Pathology |
| 5. | Dr. Swathi | Member | Senior Lecturer-Pedodontics |
| 6. | Dr. Shruthi | Member | Senior Lecturer-Oral Pathology |
| 7. | Dr. Supriya | Member | Reader-Oral Surgery |
| 8. | Dr. Lipi | Member | Senior Lecturer-Prosthodontics |
| 9. | Dr. Koel | Member | Senior Lecturer-Periodontics |
| 10. | Dr. Deepa Pande | Member | Senior Lecturer-Oral Surgery |
| 11. | Dr. Asha | Member | Reader-Oral Medicine |
| 12. | Dr. Javeed Saleem | Member | Reader-Prosthodontics |
| 13. | Dr. Praveen | Member | Reader-Periodontics |
| 14. | Dr. Divya | Member | Senior Lecturer-CDE |
| 15. | Dr. Srinu | Member | Senior Lecturer-Prosthodontics |
| 16. | Dr. Kadeer | Member | Reader-Orthodontics |
| 17. | Dr. Madhusudan | Member | Reader-Pedodontics |
| 18. | Dr. Raghunand Shinde | Member | Senior Lecturer-Oral Medicine |
| 19. | Dr. Asha | Member | Reader-Oral Medicine |
| 20. | Dr. Harish Kum <mark>ar</mark> | Member | Professor and HOD- Oral Surgery |
| 21. | Dr. Praveen | Member | Reader-Periodontics |
| 22. | Dr. Archana (Cons) | Member | Reader-CDE |
| 23. | Dr. Anthara | Member | Senior Lecturer-Public Health Dentistry |
| 24. | Dr. Kiran | Member | Professor-Pedodontics |
| 25. | Dr. Priya Megalan | Member | Senior Lecturer-Orthodontics |

Policy:

The Oxford Dental College, Bommahalfi To maintain Regular Contact and Cordial Relationship with all passed out students and Director and current enrolled students. Hosur Road Bengaluru - 560 068

Functions:

- To maintain regular contact & cordial relationship with Alumni's.
- To interact with student council and understand their requirements and issues faced.
- To maintain bridge between current Ongoing students and Alumni's



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CHILDREN'S EDUCATION SOCIETY (Regd.)

Outcomes:

- Maintain regular contact with Alumni's by creating Institutional Alumni Profile on social networking sites such as, Facebook, Twitter, WhatsApp, etc.
- Conduct minimum 01 Alumni meet per department per year.
- Promote mandatory Alumni registration and Alumni Contribution for Welfare of needy & meritorious on-going students.
- Entertaining Alumni valuable inputs for designing bridge courses.
- Use Alumni Goodwill for improvement of Institutional Placements & Student Industry ready practice.
- Interact with Student Council minimum 02 times per semester per department for better understanding of student requirements and issues faced.



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Agenda:

To elect the members of the student council committee and explain their respective roles.

Summary:

In the presence of the Dean and Director, Dr. A. R. Pradeep and the HODs of all the departments, the members of the student council committee were elected. The committee is composed of President, Vice president, Secretary, Joint secretary, Treasurer, Joint treasurer and other members as per the above list. The role of each member was explained and also the vital role of the committee was emphasized. It will involve the postgraduate and UG student. It was also discussed that these members will hold their position for two years, i.e, 2020-21 and 2021-22.

Dean & Director



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Agenda:

- Co ordinating in the online academic activity
- Co ordinating for the online Webinars

Summary and resolution:

The committee discussed about the smooth conduct of the online classes in coordination with the teachers and also the webinars to be conducted by various department. The right online platform to be chosen was discussed in coordination with the Dean and HOD - s of the various departments.

Dean & Director

Chart with after t

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Placement, Competitive Exams, Opting Higher Education, High end Equipment & Pre-Clinical Training

| Sl. No. | Name | Designation | Department |
|---------|--|-----------------------|-------------------------------------|
| 1. | Criteria 5 In <mark>C</mark> harge: Dr. Malathi | Chairperson | Professor and HOD-Prosthodontics |
| 2. | Prof. Nancy | Member Coordinator | Professor |
| 3. | Dr. Sowbhagya | Member | Senior Lecturer-Oral Medicine |
| 4. | Dr. Deepa P <mark>an</mark> de | Member | Senior Lecturer-Oral Surgery |
| 5. | Dr. Shanmukha | Member | Reader-Periodontics |
| 6. | Dr. Jyothi | Member | Reader-Conservative and Endodontics |
| 7. | Dr. Ravi Sinha | Member | Reader-Prosthodontics |
| 8. | Dr. Divya | Member | Senior Lecturer-Oral Medicine |
| 9. | Dr. Deepa Sh <mark>e</mark> tty | Member | Senior Lecturer-Periodontics |
| 10. | Dr. Raghuna <mark>nd</mark> an | Member | Professor-Orthodontics |
| 11. | Dr. Shruthi | Member | Senior Lecturer-Oral Pathology |
| 12. | Dr. Kothai | Member | UG Student Female |
| 13. | Dr. Raja Jason | Member | UG Student Male |
| 14. | Dr. Anusha | Member | PG Student Female |
| 15. | Dr. Naveed Iqbaal | Member | PG Student Male |



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Policy:

Guide Students in Choosing Right Career by disseminating Knowledge, Upskilling and providing opportunities for placements.

Functions:

- To identify & guide students with various opportunities after graduation.
- To create placements opportunities.
- To conduct various training programs for competitive examinations.
- To create awareness about Self-employment and Entrepreneurship.
- To conduct Capability Enhancement & Skill Development programs.

Outcomes:

- Identifying various opportunities after B. Tech & M. Tech in India & Overseas such as – Opting Higher Education, Placement, Appearing for Competitive Examinations and Self Employment.
- Training the students for various competitive examinations for higher examination like M. Tech, MBA, MS, PhD.
- Training the students for competitive examinations like ILETS, TOFEL, NET, Civil Services, SLET, GATE, GRE, GMAT, JAM, etc.
- Conducting on campus placement drives and supporting & guiding for off campus placement drives.
- Conducting minimum 01 awareness programs per department per annum on pros & cons of self-employment and Entrepreneurship.
- Conduct minimum 02 capability enhancement and skill development per department per annum.

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Faculty Development & Teacher Quality Improvement

| SL. | Name | Designation | Department |
|-------|-------------------|-------------|----------------------------------|
| No. | | | |
| 1. | Dr. A. R. Pradeep | Chairperson | Periodontics |
| 2. | Dr. Ravi Kumar | Member | Professor Prosthodontics |
| | | coordinator | |
| 3. | Dr. Bharathi | Member | Professor Oral Medicine |
| 4. | Dr. Santhosh | Member | Professor Oral Surgery |
| 5. | Dr. S Lekha | Member | Professor Conservative Dentistry |
| 6. | Dr. Divya B M | Member | Reader Public Health Dentistry |
| 7. | Dr. Kiran K | Member | Professor Pedodontics |
| 8. | Dr. Raghunandan | Member | Professor Orthodontics |
| | Chunduri | | |
| 9. | Dr. Saleha Masood | Member | Reader Oral Pathology |
| | Jamadar | | |
| 10. | Ms. Bhavana | Member | III Year UG Student Female |
| . 11. | Mr. Nithin | Member | IV Year UG Student Male |
| 12. | Dr. Sahana | Member | PG Student Female Oral Surgery |
| 13. | Dr. Agnitej | Member | PG Student Male Orthodontics |



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Finance Committee (Budget, Purchase & Accounts) 4 meetings/Year 2020-2021

| SI. No. | Name | Designation | Department |
|---------|---|--------------------------------------|-------------------------------|
| 1. | Dr. A. R. Pradeep | Chairperson | Periodontics |
| 2. | Dr. Pirya Subramaniam | Member Coordinator | Pedodontics |
| 3. | Mr. Balakrishna Shetty | Chief Finance Officer | Accounts Department |
| 4. | Mrs. Hema <mark>M</mark> alini | Member | Management Representative |
| 5. | Mrs. Suprab <mark>h</mark> a Raju | Member In charge Purchase & Sales | Purchase Department |
| 6. | Dr. Archana <mark>K</mark> rishna Murthy | Member Criteria 1 | Public Health Dentistry |
| 7. | Dr. Shendre Shrikanth | Member Criteria 2 | Orthodontics |
| 8. | Dr. Anuradha Pai | Member Criteria 3 | Oral Medicine |
| 9. | Dr. A N Savitha | Member Criteria 4 | Periodontics |
| 10. | Dr. Malathi Dayalan | Member Criteria 5 | Prosthodontics |
| 11. | Dr. Srirekha A | Member Criteria 6 | Conservative Dentistry |
| 12. | Dr. Laxmikanth | Member Criteria 7 | Orthodontics |
| 13. | Mr. Shekar | Member Store Manager | Stores Department |
| 14. | Mr. Vasanth <mark>R</mark> ajan | Member Internal Auditor | Accounts Department |



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Recruitment & Institutional Code of Conduct (Behavioural Monitoring & Counselling)

| SI. No. | Name | Designation | Department |
|---------|---|---------------------------|---|
| 1. | Dr. A. R. Pradeep | Chairperson | Periodontics |
| 2. | Dr. Pirya Subramani <mark>a</mark> m | Member coordinator | Pedodontics |
| 3. | Dr. Srirekh <mark>a</mark> A | Member Criteria 6 | Conservative Dentistry & Endodontics |
| 4. | Dr. Anuradha Pai | Member Criteria 3 | Oral Medicine & Radiology |
| 5. | Dr. Harish K <mark>u</mark> mar A | Member Professor & HOD | Oral & Maxillofacial Surgery |
| 6. | Dr. Archana Krishna Murthy | Member Criteria 1 | Public Health Dentistry |
| 7. | Dr. Malathi <mark>D</mark> ayalan | Member Criteria 5 | Prosthodontics |
| 8. | Dr. Laxmikanth | Member Criteria 7 | Orthodontics |
| 9. | Dr. Leeky M <mark>o</mark> hanty | Member Professor & HOD | Oral Pathology |

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Infrastructure & ICT (Maintenance, Upgradation & Condemnation)

| SI. No. | Name | Designation | Department |
|---------|----------------------------------|-----------------------|--|
| 1. | Sripada Murthy | Chairperson | Office Superintendent / Manager |
| 2. | Mr. Ravi Raju | Member Coordinator | In charge Infrastructure / Estate Officer |
| 3. | Mr. Francis | Member | Campus Engineer |
| 4. | Mr. Ekambaram | Member | In charge ICT |
| 5. | Mrs. Suprabh <mark>a</mark> Raju | Member | In charge Purchase & Sales |
| 6. | Mrs. Madhavi | Member | In charge House Keeping |
| 7. | Dr. Shivu | Member | Oral Medicine |
| 8. | Dr. Kavitha | Member | Oral Surgery |
| 9. | Dr. Aarti Gup <mark>th</mark> a | Member | Cons & Endo |
| 10. | Dr. Praveen Jayaram | Member | Perio |
| 11. | Dr. Ravikumar | Member | Prostho |
| 12. | Dr. Divya B.M | Member | PHD |
| 13. | Dr. Vani | Member | Ortho |
| 14. | Dr. Sneha | Member | Pedo |
| 15. | Dr. Seema | Member | Oral Path |
| 16. | Mr. Ravi Raju | Member | In charge Transport |
| 17. | Mr. Gurumurt <mark>h</mark> y | Member | Boy's Hostel- Hostel Wardens |
| 18. | Ms. Priyanka | Member | Girl's Hostel -Hostel Wardens |
| 19. | Freny Shaji | Member | UG Student Female |
| 20. | Yogesh Reddy | Member | UG Student Male |
| 21. | Dr, Naina R | Member | PG Student Female |
| 22. | Dr. Syed Abrar | Member | PG Student Male |

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Policy:

To maintain and upgrade infrastructure on an ongoing basis as per requirements of regulatory bodies and stakeholders.

Functions:

- To create additional facilities as and when new programs are introduced.
- To review existing infrastructure for academic and physical facilities such as

Academic Facilities

- a. Classrooms
- b. Staffrooms
- c. Seminar halls
- d. Laboratories

Physical Facilities

- a. Boys & Girls Common Room
- b. Sick Room
- c. Indoor & Outdoor sports
- d. Auditorium
- e. Hostels
- f. Safety & Security
- g. Transportation
- h. Canteen & Mess
- i. Solar & Electricity
- j. Water Distribution System
- k. STP & Rain water harvesting
- I. Roads & Pathways
- m. Disabled Friendly Campus
- n. Waste Management & Recycling System
- o. Overall, Campus Ambiance (Building Painting, Signage Boards, Electrical works, Carpentry Works, Civil Work, etc.)
- To conduct repair and maintenance work for above mentioned facilities.

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Outcome:

- Budgetary provision to be made available for infrastructure augmentation as and when new programs are introduced.
- Budgetary provision to be made available for maintenance & repair of academic and physical facilities.
- Logbook shall be maintained for under each subheading mentioned above in the functions purchase, stock and usage.
- Logbook shall be maintained for issues raised and resolved under each subheading mentioned above in the functions.

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Hospital Infection Control

| SI. No. | Name | Designation | Department |
|---------|-------------------------------------|-------------|-------------------------|
| 1. | Dr. Savith <mark>a</mark> A.N | Chairperson | Criteria 4 Incharge |
| 2. | Mrs. Supr <mark>a</mark> bha Raju | Member | In charge Purchase |
| 3. | Mrs. Mad <mark>h</mark> avi | Member | In charge House Keeping |
| 4. | Dr. Sindhu Ravindra | Member | Oral Medicine |
| 5. | Dr. Arun | Member | Oral Surgery |
| 6. | Dr. Ashwi <mark>n</mark> i | Member | Cons & Endo |
| 7. | Dr. Sindhu | Member | Perio |
| 8. | Dr. Raviku <mark>m</mark> ar | Member | Prostho |
| 9. | Dr. Antar <mark>a</mark> Shome | Member | PHD |
| 10. | Dr. Vani | Member | Ortho |
| 11. | Dr. Madh <mark>us</mark> udhan | Member | Pedo |
| 12. | Dr. Shruth <mark>i</mark> | Member | Oral Path |
| 13. | Mariam F <mark>az</mark> al | Member | UG Student Female |
| 14. | Maeraj Zu <mark>b</mark> air Chinoy | Member | UG Student Male |
| 15. | Dr. Ankith <mark>a</mark> Menon | Member | PG Student Female |
| 16. | Dr. Akhil S <mark>a</mark> nkar | Member | PG Student Male |



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Strategic Perspective plan - Department Wise

Oral Medicine and Radiology

| Course | Title | Date | Time | Incharge | Audience |
|---|--|-------------------------------|-------------------------|-----------------------------|---|
| Value | 1.Artificial | 3/12/2020 - | 3:00 pm- | Dr. | OMR PGs |
| added course | intelligence and data | 11/12/2020 | 5:00 pm | Sushmini Hegde | And Staff |
| | science | | | | |
| | 2. Mind Power – Essential tool | 24/02/2021 - 4/03/2021 | 3.00 pm - 5.00 pm | Dr. Raghunan d Shinde | OMR PGs And Staff |
| | manage stress | | | | |
| Interdiscipli nary/ Interdepart mental | 1. Periapical pathology of maxillary premolar and molar in association with maxillary sinus | 28/12/2020 - 31/12/2020 | 9:00 am - 1:00 pm | Dr. Bharati Patil | OMR, Oral Surgery, Endo (PGs) |
| • | 2. Role of splints in the management of TMDs | 04/01/2021 - 07/01/2021 | 9:00 am - 1:00pm | Dr. Anuradha Pai | OMR, Ortho (PGs) |
| Add on course | 1. CBCT And Its Applicat <mark>io</mark> n in Dentistr <mark>y</mark> | 14/12/2020 - 19/12/2020 | 10:00 am | Dr. Sushmini Hegde | MDS Students of OMR, Periodontics and Conservative |
| | 2. Management of TMD's | 15/02/2021 - 20/02/2021 | 10:00 am | Dr. Asha V | MDS Students of OMR And Prosthodonti cs |

| Estd. 1974 | (Recognized by the Govt. of Karnataka, Affiliated to Rajiv Gandhi University of Health Sciences, Karnataka & Marp: Recognized by Dental Council of India, New Delhi) Bommanahalli, Hosur Road, Bangalore – 560 068. Ph: 080-61754680 Fax : 080 – 61754693E-mail:deandirectortodc@gmail.com Website: www.theoxford.edu | | | | | | |
|--------------|---|------------|----------------------|------------------------|---------|--|--|
| Field visits | 1. JSD Techno Dental,16 th main road below canara bank, 4 th T block Jayanagar Bengaluru- 560041 | 26-02-2021 | 10:00 am 3:00 pm | Dr. Anuradha Pai | OMR PGs | | |
| × | 2.Sirona Dentsply Manandi plaza, 1 st floor, St Marks Road Shanthi Nagar, Ashok Nagar, Bengaluru - 5600001 | 18/03/2021 | 1:30 pm - 4:30 pm | Dr. Sowbhagy a A | OMR PGs | | |

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Oral and Maxillofacial Surgery

| Course | Title | Date | Time | Incharge | Audience |
|--------------|---------------|-------------|------------|--------------|------------|
| Value- | Legal | 03/12/2020 | 03:00 pm - | Dr. Harish | Third BDS |
| added | Awareness in | - | 05:00 pm | Kumar A | |
| | Dental | 11/12/2020 | | | |
| | Profession | | | | |
| | Hospital | 24/2/2021 - | 03:00 pm - | Dr. Kavitha | OMFS PGs, |
| | Information | 4/03/2021 | 05:00 pm | Raghotham | Interns |
| | System | | l | | |
| Interdiscip | Surgical | 21/12/2020 | 03:00 pm - | Dr. Harish | OS, Ortho, |
| linary/ | Management | - | 05:00 pm | Kumar A | Pedo |
| Interdepa | of | 24/12/2020 | | | (Interns, |
| rtmental | Orthognathic | | | | PGs) |
| | Case | | | | |
| | Odontogenic | 27/01/2021 | 03:00pm – | Dr. Kavitha | OMR, Oral |
| | Cyst | - | 05:00pm | | Surgery, |
| | Management | 30/01/2021 | | | ENDO, |
| | | | | | PEDO |
| | | | | | (PGs) |
| Add-on | Orthognathic | 03/02/2020 | 10:00 am | Dr. Harish | MDS |
| | Surgery | - | | Kumar A | Students |
| | | 07/02/2020 | | | |
| | Basic Life | 09/11/2020 | 10:00 am | Dr. Krishna | Interns |
| | Support | - | | Mohan | MDS |
| | | 13/11/2020 | | | Students |
| | Implantology | 04/01/2021 | 10:00 am | Dr. Harish | MDS |
| | | - | | Kumar A | Students |
| | | 08/01/2021 | | Dr. | |
| | 21 | | | Santhosh BS | |
| Field visits | Department of | | | Dr. Varunraj | MDS |
| | Microbiology | | | L Kamath | Students |
| | The Oxford | | | | |
| | Medical | | | | |
| | College, | | | | |
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| | Bengaluru - | | | | |
| | 562107 | | | | |



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Website: www.theoxford.edu

Conservative Dentistry and Endodontics

| Course | Title | Date | Time | Incharge | Audience |
|--------------------|----------------------------|-------------|------|----------|------------------------|
| Add on Courses | E <mark>st</mark> hetic | 16/11/2021 | 9:30 | Dr. | Endo MDS |
| | Restorations | - | am | Archana | Students |
| | | 20/11/2021 | | | |
| | Loupes in | 15/02/2021 | 9:30 | Dr. | Endo MDS |
| | Dentistry | - | am | Champa | Students |
| | | 19/02/2021 | | | |
| | New Advances | 1/03/2021- | 9:30 | Dr. | Endo MDS |
| | in Anesthetic | 5/03/2021 | am | Ashwija | Students |
| | T <mark>ec</mark> hniques | | | | 5 |
| Interdisciplinary/ | Management of | 4/01/2021 - | 9:30 | Dr. | Pedo, |
| Interdepartmental | Pain: Anesthetic | 7/01/2021 | am | Archana | Endo MDS |
| | Techniques | | | | Students |
| | Recent | 18/01/2021- | 9:30 | Dr. | Pedo, |
| | Advances in | | am | Champa | Endo MDS |
| | Obturation | 21/01/2021 | | 1070 | Students |
| <i>2</i> | Tec hniques | | | | |
| | Post & Core: | 17-02-2021 | 9:30 | Dr. | Prostho, |
| | Recent Trends in | - | am | Ashwija | Endo MDS |
| н е | Post Endodontic | 20-02-2021 | | | Students |
| | Restoration | | | | |
| | Esthetic | 14/12/2020- | 9:30 | Dr. | Ortho, |
| | R <mark>es</mark> torative | 19/12/2020 | am | Archana | Endo MDS |
| а. | Endodontics | _ | | 1. 1. | Students |
| Value-added | G <mark>ui</mark> ded | 14/12/2021 | 3:30 | Dr. | 2 nd Bds |
| | Meditation | - | pm | Ashwija | Students |
| | | 22/12/2021 | | | |
| | Nutrition | 22/02/2021 | 3:30 | Dr. | Endo MDS |
| | 11 | - | pm | Jyothi | Students |
| | | 02/03/2021 | | | |
| Field visits | The Oxford | 03/03/2021 | 9:30 | Dr. | 1 st Yr MDS |
| | Medical College | | am | Archana | Students |
| | Kanva | 18/09/2020 | 9:30 | Dr. | MDS |
| | Diagnostics | 10/03/2021 | am | Champa | Students |

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Periodontics

| Periodontics | | | | | | | |
|-------------------------------------|---|-----------------------------------|--------------------------|---|---|--|--|
| Course | Title | Date | Time | Incharge | Audience | | |
| Value- added | Qualitativ e Methods in Health Research | 14/12/2020 - 18/12/2020 | 9.00 am - 12.00 pm | Dr. Ashish S. Nichani | 2 nd yr Perio PGs | | |
| | Personalit y Developm ent | 16/03/2021 - 24/03/ 2021 | 3.00 pm- 5.00 pm | Dr. Savitha A.N | MDS students, Department of Periodontology | | |
| Interdisci plinary/ Interdepa | Lasers | 07/12/2020- 10/12/2020 | 9:00am- 1:00pm | Dr. Shobha | Perio, OMR, Oral Path (Interns, PGs) | | |
| rtmental | Platelet concentra tes | 01/02/2021- 04/02/2021 | 9:00am- 1:00pm | Dr. Ashish | Perio, Oral Surgery, Endo (PGs) | | |
| Add on | Laser training course | 21/12/202 0- 26/12/202 0 | 9:00 am - 3:00 pm | Dr. Vidya Hari Iyer (Course mentor, Guest speaker, Biolase), Dr. Mahendranadh Reddy (Course mentor, Guest speaker, Biolase) | Staff& MDS students Department of Periodontology | | |
| | Dive into the world of magnificat ion | 19/10/202 0- 26/10/202 0 | 9:00 am - 3:00 pm | Dr. Vivek Hegde (Course mentor, Guest speaker, Zeiss), Dr. Rashmi Hegde (Course mentor, Guest speaker, Zeiss) | Staffs, MDS students | | |
| Field visits | The Oxford College Of science | 12/03/202 1 | 9:00 am - 3:00 pm | Dr. Amita | MDS students, Department of Periodontology | | |



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Prosthodontics

| Course | Title | Date | time | Inchar ge | Audience |
|---|---|-----------------------------|------------------------|-----------------------------------|---|
| Add on | Basic Implantology Course | 06/10/2020 - 12/10/2020 | 10:00 am- 03:00 pm | Dr. Padmaj a | 1 st , 2 nd , 3 rd year MDS Students |
| | Recent trends using additive manufacturing for dental and medical industry | 19/02/2021 - 25/02/2021 | 10:00 am - 03:00 pm | Dr. Savitha P N | 1 st , 2 nd , 3 rd year MDS Students |
| | Digitization in Prosth <mark>o</mark> dontics | 22/03/2021 - 27/03/2021 | 10:00 am - 03:00 pm | Dr. Deepa Jayash ankar | 2 nd year MDS Students |
| Interdisciplin ary/ Interdepart mental | Face Bow transfer for full mouth rehabil <mark>it</mark> ation | 08/02/2021 - 11/02/ 2021 | 10:00 am – 02:00 pm | Dr. Malath i Dayala n | Prostho, Oral Surgery, Endo (PGs)) |
| | Bone mapping & three- dimensional fabrication of Dental implants surgical stent | 15/03/2021 – 18/03/2021 | 10:00 am – 02:00 pm | Dr. Ravi Kumar | Prostho, Oral Surgery, Perio (PGs) |
| Enrichment | Patient relationship manag <mark>e</mark> ment | 28/12/2020 - 05/01/2021 | 3:00 pm – 5:30 pm | Dr. Navita Verma | 1 st year Prostho PGs and final year BDS |
| ci Geo | Ergonomics in Dentistry | 06/03/2021 - 15/03/2021 | 3:00 pm– 5:30 pm | Dr. Suneet ha Rao | Final year BDS |





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| Field visits | Dental Art | 22/02/2021 | 8:00am | Dr. Malathi | 2 nd year PGs |
|---------------------|----------------|------------|--------|-------------|--------------------------|
| | Laboratory, | | - | Dayalan | * |
| | Bangalore. | | 6:00pm | | |
| | Confident | | | | 2 nd year PG |
| | Dental | 22/03/2021 | 9:30 | Dr. Malathi | |
| | Laboratory Pvt | | am – | Dayalan | |
| | Ltd, Bangalore | | 3:30 | | |
| | | | pm | | |



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Orthodontics and Dentofacial Orthopaedics

| Course | Title | Date | Time | In charge | Audience |
|---------------|---|------------|----------|-----------|-------------------------------------|
| Add on | Self-ligating | 14/12/2020 | 9.00 am | Dr. CS | MDS students |
| courses | system Damon | - | | Ramacha | of |
| | | 18/12/2020 | | ndran | orthodontics |
| | Aligners | 15/03/2021 | 9.00 am | Dr. | MDS students |
| ē. | (Invisali <mark>gn</mark>) | - | | Laxmikan | of |
| | | 19/03/2021 | | th SM | orthodontics |
| Interdiscipli | Orthodontic | 07/12/2020 | 9.00 am | Dr. | Ortho, |
| nary/ | management of | - | | Laxmikan | Surgery MDS |
| Interdepart | orthognathic | 10/12/2020 | | th SM | students |
| mental | case | | | | |
| | Myofunctional | 01/02/2021 | 9.00 am | Dr. | Ortho, Pedo |
| | appliance | - | | Laxmikan | MDS students |
| | | 04/02/2021 | | th SM | |
| Value- | Stress | 28/12/2020 | 3.00 pm | Dr. | Faculty and |
| added | management in | - | - 5.00 | Raghuna | MDS students |
| | dentistry | 05/01/2021 | pm | nd | of |
| | achtistiy | 05/01/2021 | pin . | Shinde | orthodontics, |
| | Fundamentals in | 03/03/2021 | 3.00 pm | Dr. | 3 rd BDS |
| | dental | 03/03/2021 | -6.00 pm | Raghuna | Students |
| | photography | 08/03/2021 | -0.00 pm | ndan | Students |
| 2 | photography | 08/05/2021 | | AC 851 -R | |
| Field visits | JSD techno | 26/02/2021 | 12.20 | Chunduri | dist and |
| FIEID VISIUS | AND | 26/02/2021 | 12.30 | Dr | 1 st and 2 nd |
| 8 | dental (CBCT | | pm - | Laxmikan | MDS |
| | Centre) | | 2.00 pm | th SM | Department |
| | 16 [™] main road | | | | of |
| | below canara | | | | orthodontics |
| | bank ,4 th block | | | | |
| | Jayanagar, | | | | |
| | Bengaluru | | | | |
| | American Smiles | 02/03/2021 | 3:00 pm- | Dr. | 2 nd and 3 rd |
| | dental cl <mark>in</mark> ic | | 5.30 pm | M.Anju | MDS |
| | (sleep apnea | | | Varughes | Department |
| | centre) Sarjapur | | | e | of |
| | main roa <mark>d</mark> , | | | | orthodontics |
| | Bengaluru | | | | |
| | Dentsply Sirona | 20/04/2021 | 3.00 pm- | Dr. | 1 ST MDS |
| | st marks road, | | 5.00 pm | M.Anju | Department |
| | Ashoknagar, | | | Varughes | of |
| | Bengaluru | | | e | orthodontics |

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Paediatric and Preventive Dentistry

| Course | Title | Date | Time | Incharge | Audience |
|--------------|---------------------------|------------|----------|-----------|------------------|
| Enrichme | Eat right bite | 01/03/2021 | 3:00 am- | Dr. | Faculty & PGs of |
| nt | by bite | - | 6:00 pm | Kavyaran | the Department |
| | | 05/3/2021 | | i BS | of Pedodontics |
| | Building | 12/03/2021 | 3:00 am- | Dr. K T | Faculty & PGs of |
| | resilience | - | 6:00 pm | Shwetha | the Department |
| | | 18/ | | | of Pedodontics |
| | | 03/2021 | | | & Orthodontics |
| Interdiscip | Early Space | 17/02/2021 | 9:00am – | Dr. Kiran | Pedo, Ortho |
| linary/ | Manage <mark>me</mark> nt | - | 1:00 pm | | (PGs) |
| Interdepa | in children | 20/02/2021 | | | |
| rtmental | Dental Trauma | 15/03/2021 | 9:00am – | Dr. | Pedo, Endo (PGs) |
| | in childre <mark>n</mark> | - | 1:00 pm | Bharath | |
| | 2 | 18/03/2021 | | | |
| Add on | Blinding | 30/11/2020 | 9:30 am | Dr. | Staffs, BDS & |
| course | barricades | - | | Kavitha | MDS students |
| | 27. | 04/12/2020 | | Rai | |
| | An overview of | 25/03/2021 | 9:30 am | Dr. | Staffs, MDS |
| | Dental | - | | Kavitha | students |
| | management | 29/03/2021 | | Rai | 5 |
| | of childre <mark>n</mark> | | | | а. |
| | with autism | | | | |
| | Child abuse & | 18/02/2021 | 9:30 am | Dr. | Staffs & MDS |
| | neglect | | | Shaibya | students |
| | | 22/02/2021 | | Saldanha | |
| Field visits | Orientation to | 12/03/2021 | 11:00 am | Dr. | PG students |
| | Biotechnology | | | Bharath | |
| it. | Department, | | | | |
| | The Oxfo <mark>rd</mark> | | | | |
| | Science | | | | a |
| | College, | | | | |
| | Bangalore | | | | |
| | Analytical | 19/03/2021 | 9:00 am | Dr. | PG students |
| | Research & | | - 4:00 | Bharath | 3 |
| 2 | Metallurgical | | pm | | |
| | Laboratory | e. | • | | |
| | (ARML), | N | | | |
| | Bangalore | | | | |



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Oral Pathology

| Course | Title | Date | Time | Incharge | Audience |
|------------------------------------|---|-------------------------------|-------------------------|-----------------------------|--|
| Enrichm ent / Value- | Tobacco ce <mark>s</mark> sation Intervention | 08/01/2021 - 16/01/2021 | 3:00 pm- 5:00 pm | Dr. Vikrant R Mohanty | Interns and OMR PGs |
| added | Basic Medical Writing | 12/03/2021 - 24/03/2021 | 3:00 pm - 5:00 pm | Dr. Sarah M | 3 rd BDS students and Interns |
| Interdisc iplinary/ Interdep | IHC – Diagnostic Applications | 17/02/2021- 20/02/2021 | 9:30 pm- 1:30 pm | Dr. Saleha J | OMR PGs and Interns |
| artment al | Clinico-pathological diagnosis of Odontogenic lesions | 15/03/2021- 18/03/2021 | 9.30 pm- 1.30 pm | Dr. Shruti S | OMR PGs and Interns |
| Add on course | Immunohistochemistr y – Markers of Tumor Differentiation | 17/11/2020- 27/11/2020 | 9.30 pm- 12.30 pm | Dr. Leeky M | OMR, OMFS PGs and Interns |
| | Cytopathology – An insight into non- invasive diagnostic technique | 06/01/2021- 29/01/2021 | 9.30 pm- 12.30 pm | Dr. Komali Y | 3 rd BDS students |
| · | Diagnostic aids in Oral Precancer and Cancer | 24/02/2021 -05/03/2021 | 9.30 pm- 12.30 pm | Dr. Shruti S | 3 rd BDS students |
| Field visits | Virtual tour of Cell culture Laboratory, CIDS Viraj pet | 05/05/2021 | 10.00- 12.00 pm | Dr. Shashidh ara | 3 rd BDS students |



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Public Health Dentistry

| Course | Title | Date | time | Incharge | Audience |
|-----------------------------|---------------------------|-------------|--------------|-------------------|--------------------|
| Fariaharant (| Desis | 11/12/2020 | 10.0 | | |
| Enrichment / Value added | Basic | 14/12/2020 | 10:3 | Dr. Antara | III MDS |
| value audeu | presentatio n and | - | 0 am | Shome | Students |
| | teaching | 22/12/2020 | | | |
| | skills | | | | |
| | Life skills | 22/02/2021 | 10:3 | Dr. Sushi | Unterne |
| | LITE SKIIIS | - 2/03/2021 | 0 am | Kadanakuppe | Interns |
| Interdisciplinary/ | Survey & | 04/01/2021 | 01:3 | Dr. Divya | PHD, |
| Interdepartment | Programme | 04/01/2021 | 01.5 0 pm | DI. Divya | Prostho |
| al | planning | 07/01/2021 | 0 pm | | (PGs) |
| | child growth | 28/12/2020 | 01:3 | Dr. Antara | PHD, Pedo |
| | & Health | - | 0 pm | DI. Antara | (PGS) |
| | | 31/12/2020 | o pin | | (103) |
| Field visits | Forensic | 23/03/2021 | 10:0 | Dr. Divya | PHD PGs |
| | de <mark>p</mark> artment | | 0 am | | And Interns |
| | PHC | 30/01/2021 | 10:3 | Dr. Antara | PHD PGs |
| | | | 0 am | | and Interns |
| | | | | | |
| | Blood bank | 27/02/2021 | 10:3 | Dr. Antara | PHD PGs, |
| 2 | visit | | 0 am | Shome | Interns and |
| - | | | | | IV BDS |
| | Slum visit | 23/02/2021 | 11:0 | Dr. | PHD PGs |
| | | | 0 am | Shilpashree | and Interns |
| Industry visit | Tooth paste | To be | - | - | - |
| | Factory | scheduled | | | |
| Add on | Health | in April | 10.0 | D. A.J | MDC |
| Add on /Certificate | Health | 07/12/2020 | 10:0 | Dr. Archana | MDS |
| Course | Ec <mark>on</mark> omics | - | 0 am | Krishna | Students of |
| course | | 11/12/2020 | | Murthy | PHD, |
| а | | | | | Pedodontic |
| | | | | | s, OMR, |
| | | | | | Conservativ |
| - | Tobacco | 08/02/2021 | 10.0 | Dr | e MDS |
| л. 2 | | - | | 5000 - 5555 | |
| | Counselling | 12/02/2021 | 0 uni | | OMR and |
| | Coursening | | | n | |
| а ж | Tobacco Cessation | 08/02/2021 | 10:0 0 am | Dr. Madhusudha | MDS Students of |



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Agenda Items:

- To discuss on research ethic guidelines and to plan ethical clearance meeting for those conducting major study projects.
- To review on disciplinary guidelines for undergraduates and postgraduates.
- To plan for CDE programme on good clinical practice.
- Plan for white coat ceremony for 3rd BDS students.
- Training programme for interns with regard to infection control.

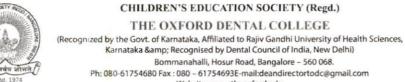
Discussion:

- The Professional ethics committee planned the research ethical guidelines and ethical clearance for major study projects.
- The committee planned disciplinary guidelines for undergraduates and postgraduates.
- The committee has finalized the speakers for training the students in patient communication and infection control in dental clinics The Professional ethics committee planned the date and programme for white coat ceremony.
- Finalised date for the training programme of interns with regard to infection control.
- The committee has made circulars to inform the details of the above programmes.
- CDE programmes for interns about good clinical practice.

New Action Items

- 1. Awareness programme was conducted for the non-teaching staff with regard to infection protocol to be followed due to COVID -19.
- 2. Students were guided about following the personal protection equipment's to be clor used due to COVID -19

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Members of Behavioural Monitoring & Counselling Committee 2020-21

Dean and Director The Oxford Dental College, Bommnahalli Hosur Road Bengaluru - 560 068



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Library Advisory

| SI. No. | Name | Designation | Department |
|------------|--------------------------------------|-----------------------|---|
| 1. | Dr. A R Pradeep | Chairperson | Principal |
| 2. | Mrs. Suprabha | Member Coordinator | Chief Librarian |
| 3. | Dr. Anuradha Pa <mark>i</mark> | Member | Dept. of Oral Medicine and Radiology |
| 4. | Dr. Harish Kumar | Member | Dept. of Oral and Maxillofacial Surgery |
| 5. | Dr. Srirekha | Member | Dept. of Conservative and Endodontics |
| 6. | Dr. A.R Pradeep | Member | Dept. of Periodontology |
| 7. | Dr. Malathi Day <mark>al</mark> an | Member | Dept. of Prosthodontics |
| 8. | Dr. Archana Krishnamurthy | Member | Dept. of Public Health Dentistry |
| 9. | Dr. Laxmikanth | Member | Dept. of Orthodontics |
| 10. | Dr. Priya Subra <mark>ma</mark> niam | Member | Dept. of Pedodontics |
| 11. | Dr. Leeky Moha <mark>nt</mark> y | Member | Dept. of Oral Pathology |
| 12. | Shruthi R | Member | UG Student Female |
| 13. | Rahul Sinha | Member | UG Student Male |
| 14. | Dr. Jeenu Johnn <mark>y</mark> | Member | PG Student Female |
| 15. | Dr. Athul S Nath | Member | PG Student Male |



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Dept. of Library

Date: 23-11-2020

Meeting Notice

To,

All Committee Member's

Subject: Library Committee Meeting-reg

This is to inform all committee members that Library Advisory Committee will meet in the Dept. of Oral Pathology on November 23rd 2020 at 2:00 p.m. all members of the committee are requested to attend the same

Agenda:

- 1. Review about previous minutes of the meeting.
- 2. Discuss about status of subscribed journals 2020.
- 3. Discuss about DCI Free Access journals.
- 4. Discuss about Library Attender.

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Dean & Director



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Dept. of Library

Date: 14-02-2021

Meeting Notice

To,

All Committee Member's

Subject: Library Committee Meeting-reg

This is to inform all committee members that Library Advisory Committee will meet in the Dept. of Oral Pathology on November 23rd 2020 at 2:00 p.m. all members of the committee are requested to attend the same

Agenda:

- Review about previous minutes of the meeting.
- Discuss about subscription of journals 2021.
- Discuss about Purchase of New Books.
- Discuss about Orientation Class.

Dean & Director



CHILDREN'S EDUCATION SOCIETY (Regd.) THE OXFORD DENTAL COLLEGE (Recognized by the Govt. of Karnataka, Affiliated to Rajiv Gandhi University of Health Sciences, Karnataka & amp; Recognised by Dental Council of India, New Delhi) Bommanahalli, Hosur Road, Bangalore – 560 068. Ph: 080-61754680 Fax: 080 – 61754693E-mail:deandirectortodc@gmail.com Website: www.theoxford.edu

Agenda Items:

- To discuss on research ethical guidelines and to plan ethical clearance meeting for those conducting major study projects.
- To review on disciplinary guidelines for undergraduates and postgraduates.
- To plan for CDE programme on good clinical practice.
- To plan training programme for undergraduates and postgraduates.
- Planning of whitecoat ceremony for 3rd BDS.

Discussion:

- The Professional ethics committee has planned the ethical guidelines and gave ethical clearance for the major study projects
 - Planned disciplinary guidelines for undergraduates and postgraduates
 - CDE programmes were discussed for good clinical practice.
 - Training programme for undergraduates and postgraduates was organised
 - The Professional ethics committee has planned the date and programme for white coat ceremony for 3rd BDS
 - The committee has made circulars to inform the details of the above program

New Action Items

- 1. Awareness programme was conducted for the non-teaching staff with regard to infection protocol to be followed due to covid -19
- 2. Students were guided about following the personal protection equipment's to be used due to COVID -19

Dean & Director



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Minutes of the Library Committee Meeting

The Library committee meeting was held on 23/11/2020 under the chairmanship of Dr. Ashish S. Nichani and the following undersigned members were present.

The Committee discussed in detail about the improvement of library infrastructure, systems & services. The committee recommends the following.

- 1. The members discussed about back issues of journals which were not received and reasons for postponement of the delivery of journals and the committee has suggested to librarian to follow-up with the vendor regarding the same
- 2. The committee has verified all existing journals and suggested that the speciality journals be retained as per norms of the apex bodies
- 3. The committee members discussed about resources made available by the DCI (MYLOFT) which are freely accessible to the students & faculty
- 4. The committee has suggested to the librarian to not allow blazers worn by students & staff in the library.
- 5. The committee has requested the Dean and Director to appoint a library attender on an immediate basis

Committee Members

| SL. No. | Participants | Signature |
|---------|--------------------------|-----------|
| 1. | Dr. Raghunandan | Kashing. |
| 2. | Dr. Bharath | Brand |
| 3. | Dr. Tushar | Should . |
| 4. | Dr. Sushmini | U |
| 5. | Dr. Madhusudhan | |
| 6. | Dr. Saleh <mark>a</mark> | Signdar |
| 7. | Dr. Mueedul | When |
| 8. | Mrs. Suprabha.S | Consolle |

(Dr. Ashish S. Nichani) Chairperson Library Committee



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Meeting Minutes

Meeting Information

Date: 4/09/2020

Location: College Auditorium

Time: 10:00 am

Committee members

| SI. No. | Name | Designation | Signature |
|---------|----------------------------|--------------------|------------|
| 1. | Dr. Archana | Chairperson | Aug |
| 2. | Dr. Sri Rekha A | Chairperson | for 1 |
| 3. | Mr. Munish | Member coordinator | Glumi |
| 4. | Dr. Divya | Member | 1 |
| 5. | Dr. Divya James | Member | |
| 6. | Dr. Amita C | Member | 1 fort |
| 7. | Dr. Archana | Member | ipe |
| 8. | Dr. Nivya | Member | Diry |
| 9. | Dr. Jasneet | Member | tel |
| 10. | Dr. Madhusudhan | Member | Machuluch. |
| 11. | Dr. Saleha | Member | Sjart |
| 12. | Dr. Vandana | Member | Vanden S. |
| 13. | Dr. Rijuwana | Member | |
| 14. | Dr. Ankith | Member | |
| 15. | Dr. Thejaswini L | Member | |
| 16. | Dr. Javeed Hussain Bhashik | Member | |



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Minutes of the Library Committee Meeting

The library committee meeting was held on 14/02/2021 under the chairmanship of Dr. Ashish S. Nichani and the following undersigned members were present.

The Committee discussed in detail about the improvement of library infrastructure, systems & services. The committee recommends of the following.

- 1. The committee members discussed and suggested to librarian to conduct an orientation class for freshers. (I BDS students)
- 2. The committee has discussed and checked the status of journals subscribed for 2020
- 3. The committee has suggested to the librarian to take requisition of journals from all the departments for the year 2021 for renewal of subscriptions.
- 4. The meeting has submitted to Dean /Director a list of textbooks (new editions) to be purchased for UG & PG students.
- 5. The committee members have discussed about e-resources of DCI which are freely accessible through the MYLOFT app.

| SL. No. | Participants | Signature |
|---------|----------------------------|-----------|
| 1. | Dr. Raghunandan | Rayuns |
| 2. | Dr. Bharath | Bernt |
| 3. | Dr. Tushar | Inshau |
| 4. | Dr. Sushmini | Ju - |
| 5. | Dr. Madhusudhan | -tt. |
| 6. | Dr. Saleha | bi mage |
| 7. | Dr. Mue <mark>ed</mark> ul | Mue |
| 8. | Mrs. Suprabha.S | Siprothe |

(Dr. Ashish S. Nichani)

Chairperson Library Committee



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MOM # 2

The student council committee meeting was held on 15/03/2020 and the following members were present for the meeting.

| SL. | Name | Designation | Signature |
|-----|--------------------------------|---|-----------|
| No. | | | 1 |
| 1. | Dr. A. R. Pradeep | Dean and Director | |
| 2. | Dr. Anuradha Pa <mark>i</mark> | HOD - Department of Oral Medicine and Radiology | Annadhe |
| 3. | Dr. Harish Kuma <mark>r</mark> | HOD - Department of Oral and Maxillofacial Surgery | April. |
| 4. | Dr. Srirekha A | HOD - Department of Conservative Dentistry | for . |
| 5. | Dr. Malathi Dayalan | HOD - Department of Prosthodontics | hu |
| 6. | Dr. Archana Krishnamurthy | HOD - Department of Public Health Dentistry | Aug |
| 7. | Dr. Lakshmikanth | HOD - Department of Orthodontics | \geq |
| 8. | Dr. Priya Subramanian | HOD - Department of Pedodontics | Punge |
| 9. | Dr. Leeky Mohanty | HOD - Department of Oral Pathology | ame |



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Meeting Minutes - Meeting - 01

Meeting Information

Date:4/9/2020

Location: College Auditorium

Time: 11:00 am

Committee members

| SI. No. | Name | Designation | Signature |
|---------|--------------------------------|--------------------|-----------|
| 1. | Dr. Savitha A.N | Chairperson | laver AN |
| 2. | Dr. Malathi | Member coordinator | , hu |
| 3. | Dr. Anuradh <mark>a</mark> Pai | Member | the add |
| 4. | Dr. Priya Subramaniam | Member | - the |
| 5. | Dr. Sri Rekha A | Member | Art In |
| 6. | Dr. Savitha PN | Member | bell |
| 7. | Dr. Divya | Member | 1 |
| 8. | Dr. Saleha | Member | Rojala |
| 9. | Dr. Praveen | Member | 17 |
| 10. | Dr. Santosh | Member | SE |
| 11. | Dr. Vani | Member | tan |
| 12. | Mr. Munish | Member | Gume |
| 13. | Dr. Elasamma Thomas | Member | (- |
| 14. | Mr Gurumurthy | Member | |
| 15. | Dr. Megha R | Member | |
| 16. | Dr. Ramkeshav | Member | |
| 17. | Dr. Harika | Member | |
| 18. | Dr. Jishnu | Member | |

Dean and Director

The Oxford Dental College, Bommahali Hosur Road Bengaluru - 560 068



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Meeting Minutes - Meeting - 01

Meeting Information

Objective: Orientation of students, teaching staff and non-teaching staff on dos and don'ts and what amounts to sexual harassment

Date: 4/9/2020

Location: College Auditorium

Time: 11:00 am

Committee members

| SI. No. | Name | Designation | Şignature |
|---------|-------------------------------|--------------------|------------|
| 1. | Dr. Savitha A.N | Chairperson | downthe AN |
| 2. | Dr. Malathi | Member coordinator | , KIV- |
| 3. | Dr. Anuradha Pai | Member | Annadht |
| 4. | Dr. Priya Subramaniam | Member | - |
| 5. | Dr. Sri Rekha A | Member | for the |
| 6. | Dr. Savitha PN | Member | 602 |
| 7. | Dr. Divya | Member | 1 |
| 8. | Dr. Saleha | Member | Gjandar . |
| 9. | Dr. Praveen | Member | 1 |
| 10. | Dr. Santosh | Member | SE |
| 11. | Dr. Vani | Member | Vani |
| 12. | Mr. Munish | Member | Glune |
| 13. | Dr. Elasamma Thomas | Member | (|
| 14. | Mr. Gurumu <mark>rt</mark> hy | Member | |
| 15. | Dr. Megha R | Member | |
| 16. | Dr. Ramkeshav | Member | |
| 17. | Dr. Harika | Member | |
| 18. | Dr. Jishnu | Member | |



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Behavioural Monitoring & Counselling Committee

TODC/PEC/2020 - 21/01

Date: 9-07-2020

Circular

This is to inform that below mentioned members will need to attend the meeting in Board room, (Ground Floor) at 11:00 am on 13-07-2020

Agenda:

- 1. To discuss on research ethical guidelines and to plan ethical clearance meeting for those conducting major study projects.
- 2. To review on disciplinary guidelines for undergraduates and postgraduates.
- 3. To plan for CDE programme on good clinical practice
- 4. To plan training programme for undergraduates and postgraduates
- 5. Planning of whitecoat ceremony for 3rd BDS.

Committee Members

| SI. No. | Name | Şignature |
|---------|---------------------------|-----------|
| 1. | Dr. Sri Rekha A | for . |
| 2. | Dr. Lakshmikanth | 2 |
| 3. | Dr. Leeky Mohanty | Kindel |
| 4. | Dr. A.R Pradeep | R |
| 5. | Dr. Archana Krishnamurthy | sting |
| 6. | Dr. Priya Subramaniom | 1- |
| 7. | Dr. Malathi Dayalan | R.V. |
| 8. | Dr. Anuradha Pai | handen |
| 9. | Dr. Harish Kumar | Havis |

Chairperson



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Meeting Minutes

Objective: Professional Ethics and TODC meeting

Date: 15/07/2020

Location: Board room, TODC.

Time: 10:30 am

Meeting Type: Offline

Submitted by: Dr. Srirekha

Approved by: Dr. A. R. Pradeep

Committee Members:

| SI. No. | Name | Designation | , Signature |
|---------|--------------------------|-------------|-------------|
| 1. | Dr. Sri Rekha A | Member | so. |
| 2. | Dr. Laxmikanth | Member | 2 |
| 3. | Dr. Leeky Mohanty | Member | XM |
| 4. | Dr. A. R. Pradeep | Member | A |
| 5. | Dr. Archan Krishnamurthy | Member | fun |
| 6. | Dr. Priya Subramanium | Member | 1- |
| 7. | Dr. Malathi Dayalan | Member | , NU |
| 8. | Dr. Anuradha Pai | Member | Annaly . |
| 9. | Dr. Harish Kumar | Member | Aleri |



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Behavioural Monitoring & Counselling Committee

Circular

TODC/PEC/2020 - 21/02

Date: 06-10-2020

Chairperson

This is to inform that below mentioned members will need to attend the meeting in Board room, (Ground Floor) at 11:00 am on 9-10-2020.

Agenda:

- 1. To discuss on research ethic guidelines and to plan ethical clearance meeting for those conducting major study projects.
- 2. To review on disciplinary guidelines for undergraduates and postgraduates.
- 3. To plan for CDE programme on good clinical practice.
- 4. To plan for whitecoat ceremony
- 5. Training programme for interns with regard to infection control

Committee Members

| SL. No. | Name | Designation | Signature |
|---------|--------------------------------|-------------|-----------|
| 1. | Dr. Sri Rekha A | Member | for . |
| 2. | Dr. Lakshmikanth | Member | 10 |
| 3. | Dr. Leeky Mohanty | Member | andy |
| 4. | Dr. A.R Pradeep | Member | |
| 5. | Dr. Archana Krishnamurthy | Member | full |
| 6. | Dr. Priya Subramani@m | Member | L'II |
| 7. | Dr. Malathi Dayalan | Member | NU |
| 8. | Dr. Anuradh <mark>a</mark> Pai | Member | Annache - |
| 9. | Dr. Harish Kumar | Member | That |



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Proceedings of the Committee for developing Collaboration, MOUs & Linkages

TODC/MOU/2020 -21/01

Date: 10/8/2020

The members of the Committee for developing Collaboration, MOUs & Linkages were reconstituted, and the meeting was conducted with all the new committee bearers on 10/08/2020 in The Oxford Dental College, Board room at 10:00 a.m.

All the members who attended the meeting gave valuable insights on developing Collaboration, MOUs & Linkages for the benefit of students.

The following were the members present for the meeting.

| SL. | Name | Designation | Committee | Signature |
|-----|----------------------------------|--|-------------|---------------|
| No. | | | Designation | |
| 1. | Dr. Anuradha Pai | HOD - Department of Oral Medicine and Radiology | Chairperson | Annedha |
| 2. | Dr. Harish Kumar. A. | HOD - Department of Oral and Maxillofacial Surgery | Member | Aurola |
| 3. | Dr. Srirekha A | HOD - Department of Conservative Dentistry and Endodontics | Member | fr. |
| 4. | Dr. A R Pradeep Raju | Dean and Director HOD -Department of Periodontics and Implantology | Member | K |
| 5. | Dr. Malathi Dayalan | HOD - Department of Prosthodontics and Crown and Bridge | Member | þ. |
| 6. | Dr. Archana Krishna Murthy | HOD - Department of Public Health Dentistry | Member | Aleury |
| 7. | Dr. S M Lakshmikanth | HOD - Department of Orthodontics and Dentofacial Orthopaedics | Member | \mathcal{T} |
| 8. | Dr. Priya Subramaniam | HOD - Department of Pedodontics and Preventive Dentistry | Member | L |
| 9. | Dr. Leeky Mohanty | HOD - Department of Oral Pathology and Microbiology | Member | and |
| 10. | Dr. Rekha | Industry Representative | Member | |
| 11. | Dr. Karunakar M | Alumni | Member | |



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MOM # 1

The student council committee meeting was held on 07/09/2020 and the following members were present for the meeting.

| SL. | Name | Designation | Signature |
|-----|-----------------------|--------------------------------------|-----------|
| No. | | | |
| 1. | Dr. A. R. Pradeep | Dean and Director | N |
| 2. | Dr. Anuradha Pai | HOD -Department of Oral Medicine and | 0 1 |
| | | Radiology | Anned |
| 3. | Dr. Harish Kumar | HOD-Department of Oral and | de Ali |
| | | Maxillofacial Surgery | Har |
| 4. | Dr. Srirekha A | HOD - Department of Conservative | W/ |
| | | Dentistry | 12. |
| 5. | Dr. Malathi Dayalan | HOD - Department of Prosthodontics | K. |
| 6. | Dr.Archana | HOD - Department of Public Health | In |
| • | Krishnamurth y | Dentistry | Accel |
| 7. | Dr. Lakshmikanth | HOD - Department of Orthodontics | 2. |
| 8. | Dr.Priya | HOD - Department of Pedodontics | 1 |
| | Subramaniam | | h |
| 9. | Dr. Leeky Mohanty | HOD - Department of Oral Pathology | Mit |



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Meeting Minutes

Objective: Professional Ethics and TODC meeting

Date: 13/10/2020

Location: Board room, TODC.

Time: 10:30 am

Meeting Type: Offline

Submitted by: Dr. Srirekha A

Approved by: Dr. A. R. Pradeep

Committee Members

| SL. No. | Name | Designation | Signature |
|---------|--------------------------------|-------------|-----------|
| 1. | Dr. Sri Rekha A | Member | for i |
| 2. | Dr. Lakshmikanth | Member | NO C |
| 3. | Dr. Leeky Mohanty | Member | moly |
| 4. | Dr. A.R Pradeep | Member | n |
| 5. | Dr. Archana Krishnamurthy | Member | Ally |
| 6. | Dr. Priya Subramani@m | Member | |
| 7. | Dr. Malathi Dayalan | Member | AU. |
| 8. | Dr. Anuradh <mark>a</mark> Pai | Member | marbalt |
| 9. | Dr. Harish Kumar | Member | April . |



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Proceedings of the Institutional Curriculum Committee Meeting

TODC/IQAC/ICC/2020 - 21

Date: 20/1/2021

Following members were present for the meeting.

| SL. No. | Name | Designation | Committee Designation | Signature |
|------------|-------------------------------|---|--------------------------|-----------|
| 1. | Dr. A. R. Pradeep | Dean and Director | Chairperson | B |
| 2. | Dr. Archana Krishna Murthy | Dean Academics | Member Coordinator | Aum |
| 3. | Dr. Anuradha Pai | HOD Department of Oral Medicine and Radiology | Member | Annadha |
| 4. | Dr. Harish Kumar A | HOD Department of Oral and Maxillofacial Surgery | Member | Hanth |
| 5. | Dr. Srirekha A | HOD Department of Conservative Dentistry and Endodontics | Member | ler. |
| 6. | Dr. A. R Pradeep | HOD Department of Periodontics and Implantology | Member | |
| 7. | Dr. Malathi Dayalan | HOD Department of Prosthodontics and Crown and Bridge | Member | hu |
| 8. | Dr. Archana Krishna Murthy | HOD Department of Public Health Dentistry | Member | Aur |
| 9. | Dr. Laxmikanth S M | HOD Department of Orthodontics and Dentofacial Orthopaedics | Member |) |
| 10. | Dr. Priya Subramaniam | HOD Department of Pedodontics and Preventive Dentistry | Member | lowp |
| 11. | Dr. Kavita | Alumni | Member | |

The Chairperson welcomed all the committee members presents. Agenda wise topics discussed and following are the decision taken.

- The committee members observed that latest prescribed syllabus by RGUHS is being implemented in all the departments.
- Action plan submitted by HODs in implementation of certain programs/courses department wise is verified and approval was given.
- HODs of the department informed the committee those following activities conducted department wise till this date.

Dean and Director The Oxford Dental College, Bommnahalli Hosur Road Bengaluru - 560 068